



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 154081

INSPECTION DETAILS

Inspection Date 06/10/2003
Inspector Name Michael Collins

SETTING DETAILS

Day Care Type Sessional Day Care, Out of School Day Care
Setting Name Tavistock Community Pre School & Holiday Playscheme
Setting Address 62 Plymouth Road
Tavistock
Devon
PL19 8BU

REGISTERED PROVIDER DETAILS

Name The Committee of Tavistock Community and Holiday
Playscheme

ORGANISATION DETAILS

Name Tavistock Community and Holiday Playscheme
Address 62 Plymouth Road
Tavistock
Devon
PL19 8BU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tavistock Community Pre School and Holiday Playscheme was established in 1998. It is managed by a committee of parents and interested others. It operates from a pre-fabricated building in the grounds of the Alexander Centre in Tavistock, and serves the local community.

The scheme is registered for 24 children aged from 2 to under 8 years; of these only 8 may be under 3 years. There are currently 15 children on the register. Children with special needs or English as an additional language are also supported in this setting.

The accommodation is on one level and the group has access to a secure outside playing area. The scheme operates from 09:15 to 11:45, Monday to Friday, and 12:45 to 15:15 each weekday, except Wednesdays.

The scheme employs six members of staff. The person in charge holds a Diploma in Pre-School Practice. The deputy is currently studying for a level 3 NVQ. Two other members of staff hold a BTEC in Early Years and an NVQ 2 and it is planned for the final two members of staff to complete NVQ 2 and NVQ 3. Three members of staff are qualified in first aid. The pre-school follows the Foundation Stage Curriculum and is a member of the Pre-School Learning Alliance.

How good is the Day Care?

Tavistock Community Pre School and Holiday Playcheme offers satisfactory care for children. Staff are committed, motivated and work well together. The scheme offers a good amount of space for children to move around, including an outside play area. There is a reasonable range of equipment, though some resources are worn and dated.

Children are well cared for in a safe and secure environment. Effective procedures for fire safety are in place. However, full risk assessments are not carried out regularly. There are good procedures for promoting health and hygiene practices. Children's dietary requirements are well met. The staff actively promote equality of opportunity and are able to meet the needs of children with special needs.

Staff have a good understanding of child protection. They plan a wide range of activities, which enable children and young people to use their imaginations and

make their own choices. Staff manage behaviour consistently and actively promote good behaviour. As a result, children's behaviour is very good and children appear happy and actively engaged. Most of the required documentation is in place.

The scheme works very well in partnership with parents. Parents are kept informed about the setting's plans and its policies and procedures. The staff and the committee are aware of their duty of confidentiality and endeavour to maintain this.

What has improved since the last inspection?

The group has made good progress overall, since the last inspection. They agreed to complete 16 actions and have completed all but one. They have produced a statement of the procedure to be followed in the event of a child being lost; ensured the registration system shows child and staff attendance; collected all required information about the children and obtained the relevant permissions from parents; ensured that all documentation and information required is complete and up to date; reviewed their induction process to ensure that all staff are aware of safety procedures; and, ensured that drinking water is available at all times. However, the complaints policy and procedures do not contain the contact details of the regulator.

What is being done well?

- The induction programme for staff works well in practice and all staff are aware of the setting's policies and procedures.
- Staff plan a wide range of appropriate activities that enable children to make choices and use their imagination.
- Behaviour management is consistent and staff skilfully reinforce and actively encourage good behaviour.
- The management committee and staff show a strong commitment to working in partnership with parents to meet individual needs.

What needs to be improved?

- equipment and resources
- safety procedures
- the behaviour management policy
- the complaints policy and procedures.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	Expand resources and equipment and replace worn and dated materials.
6	Conduct regular full risk assessments on the premises identifying action(s) to be taken to minimize identified risks.
11	Develop the behaviour management policy to include a statement on bullying.
12	Ensure that the complaints policy and procedure includes the contact details for Ofsted.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.