



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 226487

### INSPECTION DETAILS

Inspection Date 09/06/2003  
Inspector Name David Spencer

### SETTING DETAILS

Setting Name The Forest Chapel Playgroup  
Setting Address 6 Charnwood Drive  
Leicester  
Leicestershire  
LE3 3HL

### REGISTERED PROVIDER DETAILS

Name u/a

## **ABOUT THE INSPECTION**

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### **Information about the setting**

Forest Chapel Playgroup has been established since September 1996 and is registered for 20 children aged 2 years to 5 years old. The group operates on Monday to Friday from 9.15am - 12.15pm. The group is located in a small chapel in Leicester Forest East. The group serves Leicester Forest East and the surrounding area which has some cultural diversity. There are currently 38 children on the roll, including 22 funded four year olds and 12 funded three year olds. Staff have experience of caring for children who have English as an additional language and for children identified as having special educational needs. There are two rooms available for the children to play in. A small kitchen is available. There is also a slabbed outdoor play area. There are 6 part-time staff of whom 2 hold a relevant child care qualification. Two other members of staff are studying to obtain a similar qualification. The play group is a member of the Pre-school Learning Alliance, and receives support from the local Early Years Development and Childcare Partnership through visits from a qualified teacher.

### **How good is the Day Care?**

The Forest Chapel Playgroup provides satisfactory care for children. The staff provide a safe environment for the children to play inside and outside the building. This will be further enhanced when a risk assessment has been carried out. There are appropriate health and hygiene arrangements in place that benefit the welfare of the children. The staff get on well with the children and effective procedures for behaviour management are in place. A wide range of activities is provided for the children and, when the weather permits, good use is made of the outside play area. A suitable selection of toys and play materials is available to help the children learn and develop. The group provides good support for children with special needs. The children enjoy their time with the playgroup and are fully involved in the activities provided. The group works closely with parents who are made welcome when they visit. A range of written information about the procedures and policies of the group is provided for them. Most of the relevant paperwork is in place however, some additions need to be made.

### **What has improved since the last inspection?**

At the last inspection the provider agreed to ensure that staff details are made available, a record of visitors is maintained, evidence of staff vetting is provided, a system for registering the attendance of staff and children is in place and an action

plan is produced to ensure that the group meets the staff qualification criterion. All of these requirements have been fulfilled except that evidence of vetting is still not available for some staff members. In addition the provider agreed to produce a written child protection statement to ensure that local Area Child Protection Procedures are followed and to obtain written consent from parents for seeking emergency medical treatment. The child protection statement has been produced but needs to include procedures for dealing with an allegation against a staff member. Written consent for seeking medical treatment in an emergency is now obtained.

**What is being done well?**

A wide range of play and learning opportunities are provided for the children to help them develop their knowledge and understanding of the world. (Standard 3) A good selection of snacks is provided for the children and the snack time provides good opportunities for the children to help and to talk to one another. (Standard 8). The staff show a good awareness of the importance of avoiding gender stereotyping so that the children can understand the equal value of men and women in society. (Standard 9). Staff implement the behaviour management policy well, resulting in very good behaviour which ensures that everybody can take advantage of, and enjoy the play sessions. (Standard 11).

**What needs to be improved?**

safety in relation to, risk assessment procedures and glass panels. (Standard 6). the procedures for the safe conduct of outings. (Standard 6) the child protection policy so that it includes procedures to be followed in the event of an allegation against a staff member. (Standard 13). documentation to include, written procedures for making a complaint and written procedures for lost or uncollected children. (Standard 14)

**Outcome of the inspection**

Satisfactory

**WHAT NEEDS TO BE DONE NEXT?**

<b>The Registered Person must take the following actions by the date shown</b>		
Std	Action	Date
14	make available to parents a written statement that provides details of the procedure to be followed if they have a complaint.	11/07/2003
14	produce a statement on the procedure to be followed in the event of a parent failing to collect a child or of a child being lost	11/07/2003

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks, to include the outside area.
6	make sure that glass panels are safe or inaccessible.
6	ensure there are operational procedures for the safe conduct of any outings.
13	ensure that child protection statement includes procedures to be followed in the event of an allegation being made against a member of staff or a volunteer.
2	Ensure that the action plan, in relation to staff qualifications, is followed and completed.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

**STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

**STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

**STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

**STANDARD 14: DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*