



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY288455

INSPECTION DETAILS

Inspection Date	02/02/2005
Inspector Name	Shaheen Matloob

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	CASPERS
Setting Address	Cullingworth Primary School Station Yard Halifax Road Cullingworth BD13 5DG

REGISTERED PROVIDER DETAILS

Name	The Committee of CASPERS
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ORGANISATION DETAILS

Name	CASPERS
Address	Cullingworth Village Primary School Station Yard Halifax Road Cullingworth BD13 5DG

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Caspers out of School Club was registered in August 2004 and operates from a room within Cullingworth Primary school, Bradford. The room consists of a playroom which is also used as an extra classroom during school hours and children have access to the schools toilet facilities. The club is registered to care for a maximum of 16 children at any time and is managed by a committee made up of parents. The club is open Monday to Friday 07.45 to 08.45 and again at 15:20 to 17:20 term time only. All children have access to a secure enclosed outdoor play area within the school grounds.

There are currently 17 children aged from 4 - 11 on roll, the club only accepts children from Cullingworth Primary School. The club currently supports a child who speaks English as a second language.

The club employs 6 staff on a part time basis, half of the staff hold appropriate Early years qualifications.

How good is the Day Care?

Caspers Out of School Club provides a satisfactory standard of care ,with some good elements. The premises are warm and welcoming for both children and adults, with organised space which is used to meet children's needs appropriately. Staff offer good support to children who are happy and confident. An acceptable range of stimulating activities and resources are provided which promote children's development and promote learning. Documentation required for the efficient management of the provision and to promote the care and learning of the children is ineffective and several regulatory policies,attendance and medication records require immediate attention.

Staff are vigilant about children's safety and take positive steps to reduce risks and promote safety within the setting, however a risk assessment is not carried out and supporting documentation is unavailable. Adequate steps are taken to prevent the spread of infection although staff need to be more thorough with hand washing routines. Children are provided with adequate and nutritious food and drink which promotes their healthy growth and development.Staff are aware of their responsibility towards children in their care regarding child protection but the child protection policy requires updating further and staff need to develop their knowledge on such matters.

Staff have good relationships with children and spend time talking and joining in children's play. All children are included and their needs are met appropriately. There are inadequate resources that reflect and promote equality. Staff have a good understanding of behaviour management and the strategies used are consistent and take into account children's needs. Good behaviour is valued and supported through praise and encouragement.

Partnerships with parents are effective, they are kept up to date with all aspects of the service and information about their child is discussed through regular verbal communication to promote continuity of care.

What has improved since the last inspection?

not applicable

What is being done well?

- Children's care and learning is supported by friendly staff who have a good relationship with children and meet their needs through a range of activities and frequent interaction to promote children's self esteem.
- Staff have a good understanding of children's dietary requirements. Children are provided with nutritious snacks that promote their healthy growth and development.
- Partnerships with parents are positive. Parents are welcomed into the setting and kept informed of their child's day and the setting through daily verbal discussion and a comprehensive brochure about the setting.

What needs to be improved?

- policies and procedure for lost and uncollected children and child protection
- develop knowledge regarding child protection issues
- risk assessment
- resources reflecting equality and anti discriminatory practice
- accident and medication records
- parental consent relating to accident and medication records.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
7	Develop and implement an action plan detailing how at least one member of staff with a current first aid certificate will be on the premises or on outings at any one time.	02/02/2005
2	Devise a procedure for lost and uncollected children	02/02/2005
7	Obtain written permission from parents before administering medication to children and keep a written record, signed by parents, of medicines given to children; ensure that accident records contain sufficient detail and are countersigned by parents.	02/02/2005
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice	02/02/2005
13	Ensure that the child protection procedure for the setting complies with local Area Child Protection Committee (ACPC) procedures and develop staff's knowledge and understanding of child protection issues	02/02/2005

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks .

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.