



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY245238

### INSPECTION DETAILS

Inspection Date	24/06/2003
Inspector Name	Beverly Anne Self

### SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Forest Nursery
Setting Address	Forest Lane Pewsham Chippenham Wiltshire SN15 3QU

### REGISTERED PROVIDER DETAILS

Name	Forest Nursery
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### ORGANISATION DETAILS

Name	Forest Nursery
Address	Forest Lane Pewsham Chippenham Wiltshire SN15 3QU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Forest Nursery has been open since October 1995. It operates from a purpose built facility on the Pewsham estate, with access to a kitchen, toilets and outside play area. It is open from 0800 - 1730 throughout the year.

The proprietor works in the nursery on a full time basis. All other staff are part time. All staff have an Early Years qualification.

### How good is the Day Care?

Forest Nursery provides satisfactory care overall for children aged 2 - 5 years.

The nursery is well maintained, decorated with colourful wall displays and examples of the children's work making a welcoming and visually stimulating environment for the children and their families. Children's attendance is recorded each day, but the recording of the staff present is unclear. Toys and activities are provided for both indoor and outside play, the children are taken on daily walks, however written consent for routine outings has not been obtained. Documentation, policies and procedures are all available, they are clearly written, concise and informative.

The staff have a good awareness of safety issues and reduce potential risks to the children, but a fire log book is not kept. All members of staff hold first aid certificates, consent to administer medication is obtained, however medicines that have been given are not clearly recorded. The nursery has a trained SENCO who has regard for the code of practice and is familiar with the referral process of children with special needs. Staff know the procedure to follow and are aware of child protection issues.

A wide range of toys and activities, including a multi-cultural mix are available, providing a balance which will help progress in all areas of learning and development. The children are well occupied and enjoy their play, communicating with ease and interacting well with each other. The staff talk with and listen to the children, making them feel happy and secure whilst encouraging them to be independent and share their knowledge. Staff are calm and consistent in their approach to behaviour management, re-enforcing positive behaviour with praise and encouragement.

Parents are kept well informed of their child's progress and any changes to the

provision through newsletters, a parents notice board, parents evening and staff always being available to talk to at the end of each session.

#### **What has improved since the last inspection?**

At the last inspection the provider agreed to ensure minimum levels of qualifications were obtained and devise a procedure for recording children's hours of attendance.

These actions have been addressed 8 out of the 10 staff members hold relevant qualifications and a register is taken at the beginning of each session, if any children leave early the time they depart is recorded.

#### **What is being done well?**

- The children are well occupied and enjoy their play, they interact well with both staff and each other. Staff talk with and listen to the children, showing an interest in what the children know. They encourage independence whilst making the children feel happy and secure.
- A wide range of toys and activities are provided, which are both stimulating and fun. They ensure a good balance to help growth in all areas of learning and development.
- Staff have a good awareness of safety issues and reduce any potential risks to the children. Risk assessment is carried out and updated every term.
- Staff are calm and consistent in their approach to behaviour management, they use lots of praise and encouragement to re-enforce positive behaviour.
- Parents are kept well informed of their child's progress and any changes to the provision through regular newsletters, parents notice board, parents evenings and by talking with staff at the end of each session.

#### **What needs to be improved?**

- documentation, ensure an accurate record is kept of staff attendance;
- written consent for routine outings;
- fire safety procedures, maintain a fire log book;
- the recording of medicines that have been administered to children.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	ensure staff attendance is clearly recorded.
4	ensure written consent for routine outings is obtained from parents.
6	ensure a fire log book is kept.
7	keep a written record, signed by parents, of medicines given to children.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*