



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 113796

INSPECTION DETAILS

Inspection Date 29/06/2004
Inspector Name Karin Lane

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Tots Pre-School
Setting Address Tots Pre-School
Mobile Classroom, c/o Bewbush First School, Dorsten Square
Bewbush, Crawley
West Sussex
RH11 8WX

REGISTERED PROVIDER DETAILS

Name The Committee of Tots Pre-School 1063187

ORGANISATION DETAILS

Name Tots Pre-School
Address Bewbush First School, Dorsten Square
Bewbush
Crawley
West Sussex
RH11 8WX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tots Pre-School opened in 1992. It operates from one room in a mobile nursery unit in the grounds of Bewbush First School, in Crawley. There is a fully enclosed area available for outside play. The setting serves the local and surrounding area.

There are currently 71 children from two to five years on roll. This includes 47 funded three-year olds and 21 funded four-year-olds. Children attend for a variety of sessions. The setting currently supports a number of children with special needs, and who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:00 until 11:30 and 12:15 until 14:45.

There are nine full and part time staff working with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. Four staff are currently working towards a recognised early years qualification. The setting receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

The setting provides good quality care for children. Staff are well motivated and attend relevant training. There are appropriate vetting procedures for staff, but some recruitment procedures are not followed. Staff are well deployed, giving good supervision and devoting their time to the children. High staff: child ratio's are maintained. Most documentation relating to the setting is in place, and is regularly up-dated, but the facility has not given consideration to some matters of confidentiality.

The facility has a high regard to safety, with all safety measures in place. Good standards of hygiene are practiced and the children's well-being is promoted. Accident and medication procedures are well devised and followed by staff. A healthy snack is offered and the children have a choice of drinks. The setting ensures parents wishes are respected, and children are treated as individuals and valued. Children with special needs are welcomed and supported. Staff understand their responsibilities regarding child protection.

Staff are caring and interested in the children. They plan suitable activities which interest and stimulate the children. The outside play space is well used and the

children enjoy a variety of physical activities. There are effective ways to encourage the children to behave well.

Although there is a lack of formal opportunity for parents to discuss their child's progress, they are made very welcome at the setting, there are informative notice boards and well devised regular newsletters to help keep them informed.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Staff are friendly, approachable and welcoming. They develop a good rapport with children who respond well to them, enabling the children to feel happy and secure.
- Children are interested in the activities provided for them and they have fun.
- The setting makes good use of both indoor and outdoor space. The environment is made very welcoming to children by bright posters and the display of the children's own work.
- Everyone is welcome at the setting. They ensure that religious and cultural differences are respected and valued, and have devised ways to help children whose first language is not English to communicate their needs.
- Staff act as good role models. They encourage and praise the children. Behaviour management strategies are suitable, effective and relate to the children's level of understanding.

What needs to be improved?

- the arrangements for recruiting staff;
- the provision of a lost or uncollected child statement;
- the recording of incidents;
- the complaints procedure to include details of how to contact the regulator.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Formalise the recruitment procedures when appointing new staff.
2	Make sure the lost and uncollected child policy is formalised.
11	Ensure a written record of incidents is kept.
12	Make sure the complaints procedure includes details of how to contact the regulator.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.