



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 226506

### INSPECTION DETAILS

Inspection Date	14/10/2004
Inspector Name	Claire Jenner

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Windsor Playgroup
Setting Address	Methodist Church Windsor Street, Burbage Hinckley Leicestershire LE10 2EF

### REGISTERED PROVIDER DETAILS

Name	Mrs Jane Beardsworth
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Windsor playgroup has been registered to provide sessional care since 1984. The group meets in the local Methodist Church Hall in the centre of Burbage. The hall is situated at the end of a drive, away from the busy thoroughfare, in a detached building with a gate to enclose the outdoor play area.

A total of five members of staff work with the children of whom three hold a relevant child care qualification. There are currently a total of 36 children on roll of whom 24 are funded 3 years olds and 1 is a funded 4 year old. Children who have English as an additional language are supported within the setting.

The group opens four days a week, during school term times, from 09:00 until 11:30 on Monday, Wednesday, Thursday and Friday and from 11:30 until 12:45 on Monday, Thursday and Friday. The setting also opens on Wednesdays from 12:30 until 15:00.

There are currently no children with identified Special Educational Needs.

The setting receives support for the Early Years Development and Child Care Partnership and a Mentor Teacher.

### How good is the Day Care?

Windsor Playgroup provides satisfactory care for children. The established staff group have positive relationships with the children and have a good understanding of their care needs. The setting is generally managed satisfactorily although systems that ensure that staff are deployed appropriately, have opportunity to develop personal skills and attend training are ineffective. A range of policies are in place to support the management of the setting, but some lack necessary detail.

The premises are welcoming and appropriately maintained. There is sufficient space for the children although arrangements of equipment and furniture impedes free movement. Access to appropriate sized furniture is limited. Children have satisfactory access to a range of toys and resources and are able to make some decisions of what they wish to engage in.

Health and safety within the setting is satisfactory and children are encouraged to have good personal hygiene routines. Children are provided with sufficient snacks and refreshments and specific dietary requirements are met. Children's behaviour is

managed effectively with an emphasis on praise and encouragement. Some staff lack familiarity of child protection issues and the current policy does not include all necessary detail.

Partnership with parents and carers is satisfactory. They are able to access written information about the setting at the time of admission. A notice board provides information on the daily running of the group and parents are able to access policies and procedures on request. Staff share verbal information with parents on a daily basis.

#### **What has improved since the last inspection?**

At the last inspection the setting agreed to address nine actions. Risk assessments have now been implemented and the temperature monitored regularly to ensure a safe and appropriate environment to children. Children are encouraged to follow good practise with regard to hand washing to reduce the risk of cross infection. A suitably qualified deputy is now in post and procedures and records to ensure appropriately cleared staff work with the children are evident.

A key worker system has been implemented. Staff have considered how children can have access to an appropriate range of toys and play opportunities and have implemented weekly planning to ensure the full range of resources are used.

#### **What is being done well?**

- A consistent staff group who have warm and positive relationships with children. They have a good understanding of their care needs and provide a happy and relaxed environment.
- Behaviour is managed effectively. Positive behaviour is acknowledged with an emphasis on praise and encouragement.
- Children are provided with sufficient snacks and refreshments and individual dietary requirements are met.

#### **What needs to be improved?**

- operational plan with specific regard to deployment of staff, access to training and staff development
- policy documentation with specific regard to child protection, complaints procedure and behaviour management
- use of space with regard to room layout and access to appropriate sized furniture
- records with specific regard to the visitors book and seeking written consent for emergency treatment.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	develop and implement an operational plan which is available to parents with specific regard to the deployment of staff, how their personal development needs will be met and access to training opportunities.
3	develop systems to ensure the effective deployment of staff to support children's play and learning.
4	ensure play areas provide opportunity for free movement with well spread out activities.
5	ensure that sufficient/suitable furniture is available to meet the need of children
6	ensure a record of visitors is consistently maintained
7	request written permission from parents for seeking emergency medical advice or treatment
11	ensure a written statement on behaviour is in place with specific regard to bullying
13	develop staff's knowledge and understanding of child protection issues and make sure that the child protection procedure for the playgroup complies with local Area Child Protection Committee (ACPC) procedures with specific regard to allegations against staff members and contact names and telephone numbers
14	ensure the procedure for complaints includes details of the regulator.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*