



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 127056

### INSPECTION DETAILS

Inspection Date 16/07/2004  
Inspector Name Linda Patricia Coccia

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Broomhill Playgroup  
Setting Address Broomhill Road  
Dartford  
Kent  
DA1 3HT

### REGISTERED PROVIDER DETAILS

Name The Committee of Broomhill Playgroup

### ORGANISATION DETAILS

Name Broomhill Playgroup  
Address Broomhill Road  
Dartford  
Kent  
DA1 3HT

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Broomhill Playgroup opened in 1970. It operates from a hall with a kitchen, toilet facilities and a large outdoor play area owned by the Scouting Association in a residential area of Dartford. The playgroup serves the local area.

There are currently 35 children from two and a half to five years on roll. This includes 19 funded three-year-olds and 5 funded four-year-olds. Children attend for a variety of sessions. The setting currently supports no children with special needs, and 4 who speak English as an additional language.

The group opens Monday to Friday, term time only from 09.30 to 12.00.

There are eight part time staff who work with the children. Only one member of staff has an early years qualification to NVQ level 3. There are four staff currently completing qualification training.

The setting receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP). They are managed by a parent committee and are members of the Pre-School Learning Alliance (PLA).

### How good is the Day Care?

Broomhill playgroup provides good quality care for children. The staff have excellent interaction with the children and make excellent use of the space to provide for the children's needs.

The staff work effectively as a team. The group have effective procedures for the recruitment and vetting of staff and adult/child ratios are good. An attendance record is well maintained but needs to include children's arrival and departure times. The premises, toys and equipment are clean and well maintained.

The children are safe and well cared for. The premises are secure. Children practise emergency evacuation procedures. The group's accident and medication records are well maintained and confidential, but pages are not numbered. Children are offered a drink and biscuit at snack time but more food choices could be offered. Water should be accessible to children throughout the morning. Children's special dietary needs are catered for. Staff are aware of local CP procedures. The group have internal procedures to protect children from persons who are not vetted but need to provide a procedure for the safe collection of children by authorised

persons. The group has a Special Educational Needs Co-ordinator.

The group provides a very good selection of toys and activities which help children develop in all areas of learning. Children are able to make choices about the toys they play with and are interested in the activities available, which are easily accessible. Toys and materials promote equality of opportunity. Staff praise and encourage good behaviour and children are well behaved and co-operative with each other and staff.

Parents are actively involved in the running of the group and are greeted warmly onto the premises. They are given lots of written information about how the group functions. They have regular meetings with staff to discuss their children's development records. Parents interviewed indicated they were extremely happy with the care on offer.

### **What has improved since the last inspection?**

At the last inspection the group were asked to carry out a risk assessment, both indoors and outside and minimise risks and hazards. This has been done and hazards outside are reported to the premises owners.

They were asked to develop an operational plan which has been completed and is available for parents to see.

They were asked to provide an action plan detailing how staff will obtain training and qualifications. This was done and three staff are completing their NVQ2 this summer.

Finally, they were asked to review their hygiene procedures regarding hand washing and drying. The group have changed from using individual towels to paper towels and use liquid soap instead of bars of soap.

### **What is being done well?**

- The staff work effectively as a team. They know the group procedures and implement them effectively. They consult regularly with each other about the care of the children and work towards providing the best care possible. The children's interests are always put first.
- Excellent use is made of the space. The group have decorative partitions which are used to identify the various play areas available to the children e.g. technology area, book corner and so on. The children use the areas very well and appear to treat the toys and equipment with more respect.
- The staff have excellent interaction with the children. They enjoy their company and know them well. They spend a lot of time talking and playing with children and helping them to learn. The children are very happy and settled.
- The group offer a warm and welcoming environment. Parents, and children, are greeted on entry. Key workers discuss the children with their parents to

ensure that children receive the appropriate care each day.

- The premises are safe and secure for children. Appropriate safety equipment such as socket covers are used. The children practise evacuation procedures to enable them to leave the premises safely in an emergency.
- The staff use positive and consistent strategies to manage children's behaviour. Strategies are planned to ensure individual children's needs are met. The children are well behaved and work well with staff and each other.
- Parents are actively involved in the running of the group, both on the management committee and as volunteer helpers. They fund raise for toys and activities. The children and their families are well supported whilst attending the group.

#### **What needs to be improved?**

- the recording of children's arrival and departure times if different for core group times
- the procedures for the safe collection of children
- the numbering of accident/incident sheets
- the choices of food offered to children at snack time
- the availability of drinking water accessible to the children.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

##### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure children's arrival and departure times are recorded if different from core attendance times.
6	Ensure procedures are in place for the safe collection of children.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*