



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY242201

INSPECTION DETAILS

Inspection Date	10/02/2004
Inspector Name	Anne Daly

SETTING DETAILS

Day Care Type	Creche Day Care, Out of School Day Care
Setting Name	Stock Brook Country Club
Setting Address	Queens Park Avenue Stock Billericay Essex CM12 0SP

REGISTERED PROVIDER DETAILS

Name	Stock Brook Country Club
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ORGANISATION DETAILS

Name	Stock Brook Country Club
Address	Queens Park Avenue Billericay Essex Cm12 0sp

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Stock Brook Manor Crèche registered in 2001 and the Out of School Scheme in 2003. The crèche operates from two designated rooms, with the out of school scheme operating from another room, all within the Stock Brook Manor complex. The out of school scheme uses the swimming pool. The settings serve the parents and carers using the Stock Brook Manor Country Club, although the out of school scheme sometimes opens to non members.

There are currently 235 children from 0 to under 5 years and 125 children from 5 to under 8 years on roll. Children attend for a variety of sessions.

The crèche opens seven days a week throughout the year. Sessions are from 09:15 until 15:00 on Mondays, Tuesdays and Wednesdays, from 09:15 until 12:30 on Thursdays and Fridays and from 10:00 until 13:00 on Saturdays and Sundays.

The out of school scheme opens four days a week during term time. Sessions are from 16:00 until 18:00 on Tuesdays and Thursdays and from 10:00 until 14:00 on Saturdays and Sundays.

The out of school scheme opens five days a week during the school holidays. Sessions are from 09:00 until 17:00 on Tuesdays and Thursdays and from 09:00 until 13:00 on Mondays, Wednesdays and Fridays.

Two full time and nine part time staff work with the children. Over half have early years qualifications to NVQ levels 2 or 3. Three staff are currently working towards a recognised early years qualification.

The setting receives support from the Early Years Development and Childcare Partnership (EYDCP) and the Kids Club Network.

How good is the Day Care?

The Stock Brook Manor Crèche and Out of School scheme provide satisfactory care for children.

Staff work well as a team, organising the provision to ensure that children are well cared for. Training programmes have been identified to ensure that staff have relevant knowledge and skills. Staffing levels are maintained at all times and the out of school scheme children are confident and relaxed with their adult supervision. The

settings maintain records, policies and procedures, although many require amendment. Toys and games are sufficient to provide stimulating play, but there is insufficient equipment for all sporting activities.

Information regarding children's needs is recorded on their registration forms. The staff implement hygiene practices with children. Written parental consents not always requested. Children are recognised as individuals, with staff valuing them and helping them to feel good about themselves. Staff have an understanding of children's dietary requirements. No written child protection statement, but staff aware of their responsibilities to protect children. There are clearly defined procedures for the emergency evacuation of the building, but some staff within the complex have failed to follow the special measures to help to evacuate all crèche children.

The behaviour management policy is implemented by staff and shared with parents. Children are given clear guidelines on good behaviour and benefit from a consistent approach. Staff support children with special needs, planning appropriate activities to help them take part in everyday activities. Children are shown respect; staff listen to their requests and respond positively.

Staff share information with parents regarding the types of activities at certain sessions for children aged two and above, but they do not always inform parents about their child's day.

What has improved since the last inspection?

At the last inspection, the registered provider agreed within the crèche to provide an action plan detailing how the person in charge will achieve a level 3 qualification appropriate to the post; ensure that the premises are well lit; ensure that nappy changing facilities are provided which meet environmental health standards; ensure rooms are maintained at an adequate temperature and ensure that there is adequate space for storing equipment.

The registered provider has an action plan as to how the crèche's person in charge will achieve a level 3 qualification, but when training completed, formal accreditation is required. The crèche room with no natural light has had extra lighting installed; a changing unit has been provided, together with written procedures for nappy hygiene displayed on the wall. Both crèche rooms have thermometers to monitor the temperature and storage units have been provided to enable children to choose their own play provision from the drawers.

What is being done well?

- The crèche environment is warm and welcoming to children and parents. It is safe and secure, with well organised space to promote children's development.
- The staff talk with and listen to the school aged children to help them develop their confidence and independence. They select resources and provide activities, play opportunities and first hand experiences, both inside and outside, to stimulate and interest children.

- Staff know about strategies for dealing with unwanted behaviour; they are consistent in their approach to behaviour management within the out of school setting. The children respond well to the setting's routines and procedures and are aware of what is expected of them.

What needs to be improved?

- vetting procedures to evidence that staff checks have been completed
- fire evacuation procedures for the crèche
- documentation for parental written permission for seeking emergency medical advice or treatment and the attendance register for staff
- policies and procedures for special needs, equal opportunities, behaviour management, child protection and lost or uncollected children.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Write statements of the procedures for lost or uncollected children and child protection in line with both the National Standards and the Guidance Notes.	05/03/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that staff working with children are vetted and that evidence of the checking process is kept.
2	Ensure that attendance registers show a true picture of which staff are working with which group of children at any one time.

14	Review and update the policies and procedures in line with both Ofsted's Guidance Notes and the National Standards. (This refers to Stds 6,9,10 & 11)
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.