



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 301947

### INSPECTION DETAILS

Inspection Date	18/06/2004
Inspector Name	Shaheen Matloob

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Exley Head Playgroup
Setting Address	Exley Head Methodist Church Wheathead Lane, Oakworth Road Keighley BD22 6NN

### REGISTERED PROVIDER DETAILS

Name	Ms Patricia Frearson
------	----------------------

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Exley Head Playgroup has been registered for approximately 25 years. It is situated in the Methodist church on Wheathead Lane in the Keighley area of Bradford. The accommodation consists of two rooms and toilets on the ground floor level and another room on the lower ground floor. There is a fully enclosed outside area. The playgroup serves families in the local residential area and the wider Keighley area.

The playgroup is open Monday to Friday 09:15 to 11:45 and Wednesday and Thursday 13:00 to 15:30 term time only. They are currently caring for 55 children of which one four year old and 27 three year olds are in receipt of nursery education funding.

Currently there are no children have special educational needs and there is one child who speaks English as an additional language attending the group.

There are seven staff working in the playgroup part time, the majority of staff hold a relevant childcare qualification and several other staff are working towards gaining a recognised qualification. The playgroup receives regular support from a teacher advisor from a local nursery and the Pre school Learning Alliance.

### How good is the Day Care?

Exley Head playgroup provides a good standard care for children in a safe, stimulating environment. Organisation is effective and good use staff is made of staff. Space is organised creatively and used to meet children's needs effectively. A very good balanced range of resources and play opportunities are provided which meet the varying needs of children and create a stimulating environment. Documentation required for the efficient management of the provision and to promote the welfare, care and learning of the children is cohesive, with the exception of records relating to risk assessment and attendance.

Staff are committed to promoting safety within the setting, they are meticulous about safety and take positive steps to reduce risks indoors and outdoors. High standards of hygiene are promoted and children are encouraged to learn about personal hygiene through daily routines. Adequate, balanced and nutritious food and drink is provided and complies with children's dietary requirements, promoting children's healthy growth and development. Staff comply with child protection guidance and acceptable procedures are in place to make staff aware of such issues.

Children's learning and play is supported by staff who have a good relationship with children. All children are included and their needs met and a good range of resources reflecting equality are made available. Staff are pro active in ensuring that appropriate action is taken when children with special needs are admitted into the setting. Staff are able to manage children's behaviour in a way that is appropriate and promotes their welfare and development.

The playgroup staff have good partnerships with parents, who have access to a good range of policies, they are kept up to date with events through regular newsletters. Children's records are openly shared with the parents who are informed about their and their child's day through daily discussions.

#### **What has improved since the last inspection?**

It was agreed at the last inspection that the group would ensure that staff gain appropriate childcare qualifications, several policies and procedures would be devised relating to, child protection, lost and uncollected children, outings, children who are ill/infectious and records such as the attendance register and visitors records were kept and maintained appropriately.

The playgroup have made an exceptional effort in addressing all the previous actions, the leader has now obtained a relevant childcare qualification and the deputy is currently working towards a level 3 childcare qualification. All policies and procedures have now been devised, implemented by staff to a good standard and made readily available to parents, with the exception of the attendance record which needs minor adjustments in order to make it effective. The group have done well in achieving these actions in order to ensure that children's health safety and their welfare is promoted effectively.

#### **What is being done well?**

- Staff have excellent relationships with children who are secure and confident, they spend quality time talking, listening and responding to children's interests. Staff value each child and what they have to offer. A very good range of balanced resources and play opportunities are provided which meet the varying needs of children and create a stimulating environment. Play provision is exciting and provides a good challenge.
- Staff are committed to promoting safety within the setting, they are deployed affectively and are vigilant about children's safety at all times. An awareness of children's developing abilities helps to ensure that appropriate safety measures are in place. Staff are active in promoting good health and hygiene, meticulous procedures are in place to prevent the spread of infection. Good arrangements are in place for children who are ill/infectious.
- Staff have a good understanding of equality and anti discriminatory practice, they meet individual needs of children and acknowledge and value their differences. A good range of resources reflecting equality and positive images, ethnicity, gender and disability are made freely accessible to children.

- Staff are pro active in ensuring that appropriate action is taken when children with special needs are admitted into the setting.Steps are taken to promote the welfare and development of the child.
- The procedures for behaviour management are understood and implemented by staff.Staff have a good understanding of behaviour management and are able to manage children's behaviour in a way that is appropriate,sensitive to their needs and promotes their welfare and development.
- The group have good systems in place for policies and procedures that are required for the effective and safe management of the provision and to promote the welfare of children.
- An effective, comprehensive operational plan is in place and parents have access to a good range of records about their children, which are openly shared with parents.

#### What needs to be improved?

- risk assessment
- attendance register.

#### Outcome of the inspection

Good

#### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the attendance register clearly shows times of arrival and departure for staff and children.
6	Conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks (or specify part of premises)

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*