



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 953889

INSPECTION DETAILS

Inspection Date	23/10/2003
Inspector Name	Shaheen Matloob

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Bright Sparks
Setting Address	Bairstow Street Allerton Bradford West Yorkshire BD15 9JX

REGISTERED PROVIDER DETAILS

Name	Bright Sparks
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ORGANISATION DETAILS

Name	Bright Sparks
Address	Bairstow Street Allerton Bradford West Yorkshire BD15 9JX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bright sparks before and after school club opened in May 1998. It is run from a local community hall in the Allerton area of Bradford. It is a limited company and serves the local community particularly children who attend Sandy Lane School .

There are currently 51 children from 4 - 12 on the register. This does not include funded three and four year old children. Children attend a variety of sessions. The setting currently has no children with special needs and five children who speak English as an additional language.

The club is open Monday to Friday from 7:30am to 8:45 am, 3:30pm to 5:45pm and 8:30 to 5:30 during school holidays.

There are 4 members of staff employed to work in the club. More than half of the staff hold a level 3 early years qualifications.

The setting receives support from the Early Years Development and Childcare partnership (EYDCP).

How good is the Day Care?

Bright Sparks out of school club and holiday play scheme provides satisfactory care for children. Premises are warm, welcoming, clean and organised in spite of limited storage space. A good range of toys and play provision is available for children which is freely accessed, although children have to ask staff to get certain toys as storage space is limited within the hall . Children have good relationships with staff who are fully involved in the activities set out and spend time talking to children and developing their knowledge through questioning. A wide and interesting range of equipment is available which promotes equality of opportunity and anti discriminatory practice and staff have a good understanding of this area. Relevant documentation for the safe and efficient management is available, organised well and maintained.

Health and safety standards are maintained throughout the setting and children are encouraged to learn about personal hygiene through the day. Staff ensure that reasonable steps are taken to minimise hazards ,however attention is required to documentation regarding medication, illness and staff knowledge about health and safety policies .

Relationships with parents are very good and staff ensure that these are maintained through regular discussions, where information about children is exchanged on a daily basis. Parents also have access to an extensive range of information about policies and procedures.

What has improved since the last inspection?

At the last inspection the setting agreed to devise a medication policy, obtain written consent to administer medication, devise a policy about children who are ill/infectious, devise a complaints procedure and include details of Ofsted and provide resources to reflect equality of opportunity.

The club has now devised a policy to administer medication and staff have asked parents to provide written consent for every child attending.

A policy has been devised to exclude children who are ill or infectious, this includes a procedure if a child falls ill at the club.

A complaints procedure including Ofsted's details, is displayed on the notice board.

A good range of provision is provided which positively reflects equality of opportunity.

What is being done well?

- The staff plan a wide range of interesting activities for children of different ages, they join in with children's play enthusiastically. Children have a good selection of toys and equipment both indoors and outdoors. Visits and outings are undertaken regularly and policies and procedures are implemented to ensure the safe conduct of visits.
- The environment is warm, welcoming and staff ensure that space and resources are organised to meet the children's needs effectively and staff offer sufficient support to ensure that children are secure and confident. This is despite the fact that the club share premises with another setting and have limited accessible storage space.
- Equal opportunities are effectively addressed, children have access to a good range of resources and activities, which address individual needs and develop children's understanding of people's differences. Staff have a good understanding of equal opportunities issues and this is reflected in the policy.
- Staff manage children's behaviour positively and consistently, clear and realistic boundaries are set, and children know what is expected of them and behave well. Good behaviour is encouraged through setting a good example and encouraging responsibility
- A very good range of information is provided to parents about routines and childcare practices including any policies and procedures. Verbal discussions take place daily, informing parents about their child's day, progress and concerns.

What needs to be improved?

- obtain a copy of the summary 'what to do if you are worried about a child';
- ensure that the child protection policy includes a procedure to be followed in the event of a member of staff being accused of abuse/neglect;
- make sure that the register includes staff and times of arrival and departure;
- make sure that all staff have an induction, which covers health and safety and child protection policies and procedures in their first week of employment;
- devise a procedure for children who are uncollected from the club/play scheme;
- ensure that staff attend health and safety training;
- get written consent from parents to seek emergency medical treatment.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
13	Ensure that the child protection policy includes a procedure to be followed in the event of an allegation being made against a member of staff.	28/10/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the attendance register shows times of arrival and departure for staff
2	Devise a policy for children who are uncollected
2	Ensure that all staff have induction training which is recorded and

	includes health and safety training and child protection policies and procedures within the first week of employment
6	Develop (staff's) knowledge and understanding of health and safety issues
7	Request written permission from parents for seeking emergency medical advice or treatment
7	Ensure that recording of medication includes times and dosage given
13	Obtain a copy of the booklet, titled 'what to do if you are worried about a child'

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.