



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 315907

INSPECTION DETAILS

Inspection Date 29/11/2004
Inspector Name William, Peter Stringer

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Blackrod Primary Out of School Club
Setting Address Manchester Road
Blackrod
Bolton
Lancashire
BL6 5SY

REGISTERED PROVIDER DETAILS

Name Bolton Local Education Authority

ORGANISATION DETAILS

Name Bolton Local Education Authority
Address Bolton Metropolitan Borough Council
PO Box 53
Bolton
Lancashire
BL1 1JW

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Blackrod Primary School Out of School Club were first registered in 2000 to provide care for a maximum of 40 children.

The Out of School club operates within the Primary School, which is located in Blackrod.

The club provides care for children aged from 4 to 8 years old and operates a Before and After School club from 08:00 until 09:00, and again at 15:20 to 18:00, Monday to Friday during term time only.

The service is provided for the children attending three local schools.

Children over 8 years of age are also eligible to attend.

The setting currently supports children with special needs.

The children have access to the main hall, designated classroom, library and I.T. suite.

Outdoor play is provided in the school play ground and sports field.

The staff team of 5 hold appropriate qualifications in Early Years childcare/play work.

How good is the Day Care?

Blackrod Primary School Out Of School Club provides a good standard of care for children.

The relaxed informal atmosphere of the scheme enables children to feel at ease and confident in their surroundings. The children show care and respect for others in the club. Staff and children interact well with each other and the children move freely around all areas, accessing a variety of play and learning activities. There is an excellent range of policies and procedures to support the provision and well thought out plans reflect the activities available. However, the registration procedure requires amendment to show the actual arrival and departure times of children and staff.

The group is pro-active in ensuring children's health and safety through regular risk assessments and good hygiene routines. There is a recognition of the need for a

written policy to support the outstanding commitment shown to children with special needs as part of the club's Inclusion Practices. The premises are safe and secure. Children are provided with snacks and drinks in adequate quantities. Staff are aware of their responsibilities to ensure the protection and safety of children whilst in their care. However, the Child Protection policy requires amendment.

Children enjoy a range of activities, inside and outdoors, and staff are supportive and encouraging. They are positive and caring in their approach to the children and have good strategies for managing behaviour. Good behaviour is valued and encouraged and staff offer positive role models in politeness and respect. The staff ensure that all children are valued for their individuality, whilst also promoting anti-discriminatory practices.

Good procedures are in place to keep parents informed of children's routines and well being. Written feedback from parents confirmed their satisfaction with the service.

What has improved since the last inspection?

At the last inspection, the registered provider was asked to complete outstanding areas of documentation. These included a policy for failing to collect a child; evidence of current Public Liability Insurance; a risk assessment of the premises, and a policy for the administration of medication. Documentation and policies have been updated and rewritten and now meet the requirements of the National Standards. This has greatly enhanced the management of the setting and ensured that these procedures better assist in the effective and safe running of the Out of School facility.

What is being done well?

- The club is a very well run and organised provision with comprehensive and effective operational procedures. The commendable range of documentation is well written and available to staff and parents.
- There are effective policies and procedures for child protection enabling staff to ensure the well being of children in their care.
- The group provides a wide range of activities and ensures that the children can make independent choices about their routine. The good quality equipment provides a stimulating environment that meets their needs and promotes their welfare.
- A high priority is given to children's safety and the varying routines offer children opportunities to learn about safety and the development of independence skills.
- The staff team demonstrated a commitment toward the inclusion of children with special needs.
- Positive partnerships with parents are supported in the feedback to the Pre inspection Questionnaires.

An aspect of outstanding practice:

Since the last inspection there has been a commendable change in the compilation and presentation of policies and procedures. These have been extremely well written, and are clear, concise and easy to understand. This review has enabled parents to have access to policies, procedures, and records which are required to be kept and are available to them. The club's management now ensure that policies and procedures are reviewed and updated periodically. (Standard 14 Documentation)

What needs to be improved?

- daily registration
- special needs policy
- child protection policy.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

No complaints have been reported

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Review registration procedure to show times of arrival and departure of staff and children.
10	Provide a written statement relating to special needs which is consistent with current legislation and which is made available to parents.
13	Review policy statement to make reference to the "What to do if your

	worried that a child is being abused" document.
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.