



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 253345

### INSPECTION DETAILS

Inspection Date	06/05/2004
Inspector Name	Tina Garner

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Collingham and District Pre-school Playgroup
Setting Address	Wesley Rooms High Street Collingham Newark Nottinghamshire NG23 7NG

### REGISTERED PROVIDER DETAILS

Name	Collingham & District Pre-school 517443
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### ORGANISATION DETAILS

Name	Collingham & District Pre-school
Address	Wesley Rooms High Street, Collingham Newark Nottinghamshire NG23 7NG

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Collingham District Pre-School is committee run and has been open for over 40 years. It operates from a church hall in the centre of the village. The group has access to kitchen, toilet and an outdoor play area. The pre-school serves surrounding villages.

The group is registered to provide 26 places for children aged between two and five years old, the groups admission policy states children are admitted from the age of two and three quarters. There are currently 44 children on roll, this includes 27 funded 3 and 4 year olds. The group currently has no children with special educational needs or with English as an additional language but systems are in place to provide appropriate care and support.

The pre-school opens five mornings from 09:00 until 11:50 and 2 afternoons Thursday and Friday 12:45 to 15:15. These sessions are open to children of all ages and run in the same format as the mornings.

Seven staff work with the children. They have appropriate qualifications for their roles and have all attended a wide range of additional training to extend their knowledge. The setting receives support from the Nottinghamshire Early Years Development and Childcare Partnership.

### How good is the Day Care?

Collingham Pre-school Playgroup provide good quality care for children. The staff team are competent and confident, the majority have been in post for a number of years, most hold a suitable recognised childcare qualification with others currently attending training. They also regularly attend additional training to keep abreast of current childcare issues. Staff have a sound awareness of safety issues and deploy themselves effectively to supervise children at all times. The environment is light, bright and airy and children's work is attractively displayed. Space is well organised to enable children to access activities which promote their development. Sessions are effectively planned to ensure that children have large amounts of time to make choices about their play, whilst group times are purposeful and of suitable duration to sustain children's interest.

Activities are planned to encourage children's interest and curiosity, enabling them to learn and develop in stimulating environment. The pre-school has a good range of

play materials and resources, which are readily accessible to the children. Staff have an appropriate knowledge of each child's individual needs and interests, they relate well to the children and value good behaviour. Children approach adults with confidence asking for help and assistance and enjoying their interaction with them.

The group has good relationships with parents, which are fostered through a warm and welcoming environment that values parental contributions and feedback. An appropriate range of information informs parents about the provision, as well as regular newsletters and notices displayed through out the setting. Records required for the purpose of registration are well organised, up to date and in the main clearly written, however minor changes need to be made to improve practice.

#### **What has improved since the last inspection?**

Good progress has been made since the last inspection. A number of the groups policies have been rewritten to ensure all relevant information is included. These include policies on child protection, special needs, and complaints, the information is now comprehensive and ensures that effective procedures can be followed. Accident and incident records are now maintained with parents signatures.

#### **What is being done well?**

- There are effective communication systems established for staff and parents to exchange information. Written information is given to parents regarding a range of issues and staff make themselves available to verbally exchange information on a daily basis.
- Staff are confident and competent, they work efficiently and effectively to ensure the smooth running of the session and deploy themselves well, keeping children under their direct supervision at all times.
- Staff develop good relationships with children, they have good behaviour management skills and use positive strategies, which increase children's self esteem, and confidence.

#### **What needs to be improved?**

- procedures to be followed in the event of a parent failing to collect a child
- systems to ensure records of medication administered to children are maintained with parent's signatures.

#### **Outcome of the inspection**

Good

## **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## **WHAT NEEDS TO BE DONE NEXT?**

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure clear written procedures are in place, to be followed in the event of an uncollected child.
7	Ensure the record of medication administered to children is signed by parents.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*