



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY222797

INSPECTION DETAILS

Inspection Date	24/11/2003
Inspector Name	Sonjia Nicholson

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Naphill and Walters Ash Out of School Club
Setting Address	Kilnwood Walters Ash High Wycombe Buckinghamshire HP14 4UL

REGISTERED PROVIDER DETAILS

Name	The Committee of Naphill and Walters Ash Out of School Club
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ORGANISATION DETAILS

Name	Naphill and Walters Ash Out of School Club
Address	Kilnwood Walters Ash High Wycombe Buckinghamshire HP14 4UL

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Naphill and Walters Ash Out of School Club opened in January 2002. It operates from the dining room within Naphill and Walters Ash School in Walters Ash on the outskirts of High Wycombe. The Before and After School Clubs serve children attending Naphill and Walters Ash School but the Holiday Club is open to children living within the local area.

There are currently approximately 250 children on roll. Children attend a variety of sessions.

The Before School Club opens from 08:00 to 08:45, Monday to Friday during term times only; the After School Club opens from 15:15 to 18:00, Monday to Friday during term times only and the Holiday Club from 08:30 to 18:00 during most school holidays.

A total of 14 staff work with the children, five of whom have early years qualifications to NVQ level 2 or 3. Four staff are currently working towards a recognised early years qualification.

How good is the Day Care?

Naphill and Walters Ash Out of School Club provides satisfactory care for children. The After School Club was inspected on this occasion. The After School Club provides a comfortable environment for children with the opportunity for them to relax and play freely, both inside and outside. Staff have a good regard for children's health and safety. Access to the provision is not always secure, but staff are vigilant in their supervision of children.

Children eagerly participate in a variety of activities and are encouraged by staff to make choices about their own play and learning. Staff know the children well and are very aware of their needs; children appear happy and settled. The atmosphere is busy and relaxed, but children are not fully involved in all aspects of the daily routine. Staff work well together to ensure sessions run smoothly. However, not all staff have a clear understanding of the policies and procedures.

There is a good partnership with parents and carers. They have access to a range of policies and procedures relating to most aspects of the service offered, although some lack the necessary detail. Staff ensure parents are kept informed of the care

their child has received through daily verbal interaction. Parents appreciate the flexible service provided.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Staff develop good relationships with children; they understand the requirements of children cared for after school and are very sensitive to their needs and emotions. Staff enthusiastically interact in all aspects of children's care; they enjoy spending time talking, listening, playing and helping them to learn. Children have fun and are busy and interested in the activities provided.
- Staff create a relaxing environment in which children can play and rest comfortably; they make good use of the facilities available both inside and outside. Staff encourage children to plan and organise their own activities, make choices about their play and pursue their own interests; they respect children's efforts and display their work around the room. Children respond well to the established daily routine in place and are happy and settled.
- Staff work well as a team; they support one another and share tasks ensuring After School Club sessions operate smoothly. They have an easy rapport with parents which ensures information is exchanged freely and parents are kept informed about their child's welfare on a daily basis.
- Staff encourage children to practice good personal hygiene habits, for example washing their hands before snack time. There are clear procedures in place for when a child becomes unwell; staff offer extra care and attention and ensure they are made comfortable until their parent arrives. A high number of staff have undertaken first aid training and there are thorough systems in place for the administration of first aid and recording of accidents.

What needs to be improved?

- documentation, to ensure all policies and procedures are updated and known and understood by all staff
- access to the After School Club, to ensure the fire doors remain secure at all times
- tidy up time, to ensure all children are fully involved.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
3	Review the structure at the end of the session to ensure all children are fully involved in tidy up time.
6	Ensure access to the dining room via the fire exit remains secure at all times.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.