



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY224896

INSPECTION DETAILS

Inspection Date 31/07/2003
Inspector Name Sheila Collins

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Watership Down After School Club & Holiday Care Scheme
Setting Address Community Room
Clere School
Newbury
Berkshire
RG20 9HP

REGISTERED PROVIDER DETAILS

Name Watership Down After School & Holiday Care Scheme

ORGANISATION DETAILS

Name Watership Down After School & Holiday Care Scheme
Address Community Room
Clere School
Newbury
Berkshire
RG20 9HP

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Watership Down After School Club and Holiday Care Scheme began operating in its present form in April 2002. The group meets in the Community Room at the Clere School in Burghclere, which is near Newbury. The group also has use of the sports hall, gymnasium, school hall and outside field area. The children attending come from local primary schools in Burghclere and surrounding villages and also from the Clere School itself.

There are currently 37 children on roll; 19 of whom are attending the summer holiday care scheme. The group is registered for 36 children aged between four and eight years and also accepts children up to the age of 14 years. The registered provider ensures that the care provided for the older children does not adversely affect the care provided for the children aged under eight years of age.

During the term time, the group opens every week day between 15:00 and 18:00 as an after school club. This is staffed by two members of staff, one of whom is an ex-teacher.

The holiday care scheme opens for nine weeks of the school holidays; usually five weeks in the summer, one at Easter and in each half term holiday. Opening hours are 8:30 to 17:30. This scheme is run by two different members of staff, one of whom holds the NNEB qualification.

The group receives support from the Hampshire County Council Early Childhood Unit.

How good is the Day Care?

Watership Down holiday care scheme offers satisfactory quality care for children. The qualifications of staff are under review as no staff member holds a current first aid certificate. Staff develop good relationships with the children and their parents within a welcoming environment. The security within the environment is good and all safety aspects are covered. Staff plan activities but also involve the children in the decision making about their scheme and activities they wish to take part in. Children are encouraged to participate in all activities and have opportunities to choose toys and resources for themselves. Resources are limited and children and staff bring items in.

Staff are consistent with behaviour management and have appropriate expectations of children's behaviour. As a result children's behaviour is generally good. Children help to draw up the rules for the scheme which are displayed.

Staff promote children's personal hygiene well. Snacks are offered and children bring their own lunches. Children and staff eat together which makes a social time.

The scheme has good relationships with parents. The information received by parents includes policies and procedures within the holiday scheme. Some of these lack detail and are to be updated. Parents are kept informed about activities and changes through discussion, letters and notices.

What has improved since the last inspection?

Last inspection was registration of the Watership Down After School Club and Holiday Care Scheme.

What is being done well?

- Staff involve the children in decisions about their club and activities (Standard 3)
- Staff are vigilant to ensure the safety of children at all times. (Standard 4)
- Staff and children make good use of the resources and toys available (Standard 5)
- Staff are aware of the individual needs of all children. (Standards 8, 9 and 10)
- Staff are consistent with behaviour management and the children are involved in making the rules. (Standard 11)

What needs to be improved?

- the arrangements for ensuring that proof of checks are held for all persons living and working on the premises (Standard 1)
- the procedures to be followed if a child was to be lost or uncollected (Standard 2)
- the range of age and stage appropriate resources including more which reflect the diversity of today's society (Standards 5 and 9)
- the staff training and qualifications and the arrangements for having a qualified first aider on site at all times (Standards 2 and 7)
- the recording of evacuation drills (Standard 6)
- the procedures for recording observations made on children (Standards 11 and 13)
- the procedures for parents to make a complaint (Standard 12)

- the child protection procedures and the procedure to be followed if an allegation is made against a member of staff (Standard 13)

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	develop an action plan that sets out how staff training and qualifications requirements will be met	01/10/2003
2	devise and implement procedures to be followed in the event of a child being lost or uncollected	01/10/2003
7	develop and implement an action plan detailing how at least one member of staff with a current first aid certificate will be on the premises or on outings at any one time	01/09/2003
13	ensure that the child protection procedure includes the procedures to be followed in the event of an allegation being made against a member of staff or volunteer. These procedures are shared with parents.	01/10/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	ensure that proof of checks for all personnel living and working on premises are available.
6	ensure that written records are kept of evacuation drills.
12	ensure that the complaints procedure includes the details of OFSTED as regulator and is made available to parents.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.