



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 146005

INSPECTION DETAILS

Inspection Date	26/05/2003
Inspector Name	Carole Argles

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Salisbury District Hospital Playscheme
Setting Address	Odstock Road Salisbury Wiltshire SP2 8BJ

REGISTERED PROVIDER DETAILS

Name	Salisbury Hospital Holiday Playscheme
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ORGANISATION DETAILS

Name	Salisbury Hospital Holiday Playscheme
Address	Odstock Road Salisbury Wiltshire SP2 8BJ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Salisbury District Hospital Playscheme opened in 1999. It is registered to care for 56 children aged four to under eight years. It is not registered to provide overnight care. The playscheme accepts children, who are in full-time education, aged between four and fourteen years. It operates from three rooms in the staff club of Salisbury District Hospital at Odstock. There is access to cloakrooms and an outdoor play area. The playscheme serves parents who work for Salisbury National Health Trust and West Wiltshire Mental Health Trust.

The group opens five days a week during school holidays. Sessions are from 07.00 until 18.00. Children attend for a variety of sessions.

Twelve part-time staff work with the children. Two have early years qualifications.

How good is the Day Care?

Salisbury District Hospital Playscheme provides a satisfactory standard of care for the children.

The sessions run smoothly with staff working cooperatively together and aware of their roles and responsibilities. Staff make effective use of the premises allowing children to take part in a range of activities. The premises are clean and well maintained. Staff make displays to help create a welcoming environment for the children. Children can easily reach the activities which are prepared before the session starts. Staff keep most required records, policies and procedures but some extra details are needed. Insufficient staff have suitable early years qualifications.

Staff carry out risk assessments and take action to minimise risks to children. Children are well supervised when using the outdoor play area. Staff promote good hygiene. However, there is no written policy about the exclusion of children who are ill. Some staff do not have a good understanding of child protection issues. Additional details are required in the child protection procedures. Staff encourage children to have frequent drinks.

Children are happy, settled and well-occupied. Staff relate well to the children. They sit and with them, offering help and assistance with activities. Children are able to make choices and pursue their interests. Staff provide a wide range of interesting creative, physical and quiet activities for the children. Staff ensure that all children

are included and that their individual needs are met. Children behave well. Staff are good role models. They praise the children and use positive methods to manage children's behaviour.

Parents and staff have a friendly relationship. Staff and parents exchange information to ensure that parent's wishes are met and that children's needs are met.

What has improved since the last inspection?

At the last inspection the provider agreed to develop an action plan setting out how minimum staff qualification requirements would be met, ensure that electrical sockets are safe, draw up a behaviour management policy which includes reference to bullying, and seek written parental consent for emergency medical treatment.

The provider has developed an action plan detailing proposals for staff training. However, the provider has not been able to implement this as suitable training courses have not been available for the staff.

The provider has developed a comprehensive behaviour management policy that includes reference to bullying. The policy is made available to parents. This ensures that children's behaviour is managed consistently.

Parents have given written permission for staff to seek emergency treatment or advice. Staff have ensured that electrical sockets are inaccessible or protected with socket covers. These measures have increased children's safety.

What is being done well?

- Staff make effective use of the premises to provide a range of activities for the children. Children are grouped appropriately so that they can follow their interests. (Standard 2)
- The children are happy and settled. They form good relationships with the staff who sit with them and help them with activities. Staff are interested in the children and ask them questions to extend their thinking. (Standard 3)
- Children are well occupied. Staff provide a wide range of interesting age-appropriate activities for the children, including arts and crafts, physical games and quiet activities. Children are able to take part in creative and physical activities and workshops which are supported by outside staff with specialist skills. (Standard 3)
- Children behave well. Staff are good role models and treat the children with respect. They use positive strategies to manage the children's behaviour and praise and encourage them. They help children to learn right from wrong. (Standard 11)

What needs to be improved?

- registration arrangements to ensure that they show clearly when staff,

children and visitors are present; (Standard 2)

- staff training to ensure that minimum qualification requirements are met; (Standard 2)
- procedures to protect children's health by developing a policy for the exclusion of children who are ill or infectious; (Standard 7)
- children's safety by ensuring staff have a good knowledge and understanding of child protection issues, and by developing the child protection procedures for the playscheme. (Standard 13)

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	ensure that registration arrangements show when children, staff and visitors are present
2	develop an action plan detailing how staff qualification requirements will be met
7	devise and implement a policy about the exclusion of children who are ill or infectious and make sure parents are made aware of it
13	develop staff's knowledge and understanding of child protection issues
13	develop the child protection procedure for the playscheme to ensure that it complies with local Area Child Protection Committee (ACPC) procedures and includes the procedure to be followed in the event of an allegations being made against a member of staff

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.