



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 218097

INSPECTION DETAILS

Inspection Date	04/07/2003
Inspector Name	Rosemary Linda Tomkins

SETTING DETAILS

Setting Name	BILBROOK PLAYGROUP
Setting Address	VILLAGE HALL WOLVERHAMPTON STAFFORDSHIRE

REGISTERED PROVIDER DETAILS

Name	The Committee of BILBROOK PLAYGROUP COMMITTEE
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bilbrook Playgroup opened in 1993. It operates from five rooms in Bilbrook village hall. The playgroup serves the local area. There are currently 46 children from 2 to 3 years 6 months on roll. This includes 12 funded three year olds. Children attend for a variety of sessions. The group supports a child with English as a second language. The group opens Tuesday to Friday each week during school term times. Sessions are from 9am until 12 noon. Seven staff work with the children. A third of the staff have early years qualifications whilst the remainder are currently on training programmes. The group receives support from a teacher from the Early Years Development and Childcare Partnership and is a member of the Pre -School Learning Alliance.

How good is the Day Care?

Bilbrook Playgroup provides satisfactory care for children aged 2-5 years. Staff give high priority to ensuring children are safe both inside and outside the group. They consistently carry out the procedures outlined in the comprehensive health and safety policies. The times of arrival and departure of the children are not recorded in the attendance register and the Registration Certificate is not displayed. Staff ensure children with special needs are fully included in activities. There are procedures in place to ensure staff have a consistent approach to their work such as regular staff meetings, induction training and training programmes. The quality of care for children is good. The effective key worker system enables staff to establish consistent and good relationships with the children. The staff work well as a team to plan activities and encourage children to learn. They provide opportunities for children to develop independence and explore. There is a good partnership with parents and carers. They know what is going on through regular verbal sharing of information, notices and letters.
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What has improved since the last inspection?

At the last inspection, the provider agreed to conduct a risk assessment to minimise risks and provide a medication policy. All documents are now in place and risks identified.
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What is being done well?

Provision for children is good. Staff give excellent attention to meeting children's individual needs for hygiene and food and exchanging information with parents. They plan activities well to give children interesting, exciting play opportunities. (Standard 3) There are comprehensive policies for safety issues. Staff give high priority to children's safety both inside and outside the playgroup. (Standard 6) There is understanding of equal opportunities throughout the group. Children with English as a second language are fully supported and included. (Standard 9) The records and information for parents are well maintained up to date and stored confidentially. (Standard 14)

What needs to be improved?

the arrangements for displaying the Registration Certificate; (Standard 2) the recording of the times of arrival and departure of the children in the register. (Standard 14)

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
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The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the Registration Certificate is displayed.
14	Ensure that the times of arrival and departure of the children are recorded in the register.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.