



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY246117

INSPECTION DETAILS

Inspection Date 13/09/2004
Inspector Name Rachel Ayo

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Coppice Park Nursery
Setting Address Coppice Valley School
Knapping Hill
Harrogate
HG1 2DN

REGISTERED PROVIDER DETAILS

Name The partnership of Coppice Park Nursery

ORGANISATION DETAILS

Name Coppice Park Nursery
Address Coppice Valley School
Knapping Hill
Harrogate
North Yorkshire
HG1 2DN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Coppice Park Nursery has been registered since January 2003. It is privately owned and is situated in a purpose built, modular building within the grounds of Coppice Park Primary School on the outskirts of Harrogate. Children have use of a large main room, which is separated into different areas of play, an adjoining creative area and a quiet room. Children have access to an enclosed outdoor area adjoining the premises. The provision is open term time only between the hours of 07:30 and 18:00. The nursery is registered to care for twenty four children and offers care for children over the age of two years. They additionally offer an out of school care service for children up to the age of eleven years. The nursery serves the local community and the out of school club takes children from Coppice Park Primary School. They are currently caring for forty nursery children of which thirty one 3-year olds are in receipt of nursery education funding. There are 34 children on roll in the out of school club. Children attend a variety of sessions. There are no children currently attending with a special need; the nursery is supporting two children who use English as an additional language. There are eight staff members, five of whom work part time. Half of the staff members hold a relevant childcare qualification and one other member of staff is working towards gaining a recognised qualification.

How good is the Day Care?

Coppice Park Nursery is providing satisfactory care for children.

A warm and welcoming environment is created for children and parents and areas are organised creatively and used well to meet children's needs during both the nursery and out of school care sessions. Children are well supported through effective deployment of staff. They are developing good procedures for the induction of staff to ensure that they are fully aware of their roles and responsibilities. Staff appraisals ensure that training needs are identified and met effectively. Most required documentation is in place however, there is no policy regarding the administration of medicines and some policies and procedures are incomplete.

A comprehensive risk assessment has been carried out and staff are aware of hazards and are able to reduce risks ensuring the environment is safe. Hygiene is implemented sufficiently. Some areas relating to health are implemented adequately, however, the procedures relating to accident and medicine records are not implemented sufficiently. Although meals are not provided snacks promote healthy eating and children can access drinks freely. Most procedures relating to child

protection are implemented.

A broad, stimulating range of play opportunities and activities are provided for children which support most areas of learning and are set out at children's level to support children's independence. All children are treated as individuals and with equal concern and a good range of resources reflecting equality are available. Equal opportunities is promoted in all aspects of the provision. Staff hold warm, caring relationships with the children and have a good understanding of behaviour management.

Positive relationships are held with parents. There are good arrangements in place to ensure that confidentiality is maintained. Staff exchange information regularly with parents however, policies and procedures are not shared effectively.

What has improved since the last inspection?

not applicable

What is being done well?

- The provision is well organised. Staff are deployed effectively to ensure the safety and welfare of children and to enable children to receive a good amount of support which helps them to feel confident and secure. Comprehensive induction procedures and regular staff appraisals ensure that staff are fully aware of their roles and responsibilities and are supported in providing quality childcare through ongoing training and personal development plans.
- Positive steps are taken to ensure that hazards to children on the premises, both inside and outside, are minimised. Staff demonstrate good levels of supervision.
- The range of resources and activities offered to the children are good overall and cover most areas of children's development. The outdoor area is used creatively and reflects the provision indoors. Staff hold warm, caring relationships with the children. They support their play and learning through showing enthusiasm, engaging in the children's play and talking to them about what they are doing.
- Staff actively promote equality of opportunity and anti-discriminatory practice for all children. Children's individuality is acknowledged and all children are treated fairly and equally.
- A warm and welcoming environment is provided for children and parents. In the entrance way staff photographs, qualifications and information for parents is displayed. Bright, colourful posters and children's artwork is displayed around the provision. Children and parents are greeted in a warm, friendly manner. Resources are set up attractively for children to access freely which supports their confidence and independence.
- Staff have a good understanding of behaviour management and are able to manage a wide range of children's behaviour in a way which supports their

self esteem and promotes their welfare and development. This is reflected in how well the children play and interact well with their peers.

What needs to be improved?

- the arrangements for sharing policies and procedures with parents
- the child protection statement
- the complaints procedure
- the provision of a medication policy, records of medicines administered and parent signatures in relation to acknowledgment of medicines given.
- the accident records
- the statement regarding lost or uncollected children

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
7	Ensure that there is a clear policy, understood by all staff and discussed with parents, regarding the administration of medication; clear written records are kept of all medicines administered to children, and parents sign the record book to acknowledge the entry.	27/09/2004
7	Ensure that parents sign the accident record.	27/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the lost or uncollected policy includes the procedures to be

	followed in the event of a child being lost.
12	Ensure that there is a clear written complaints procedure which includes the address and telephone number of the regulator.
12	Ensure that there are effective arrangements in place to ensure that parents are fully informed about the provision in relation to policies and procedures.
13	Ensure that there are clear written procedures to be followed regarding any child protection concerns including the contact names and telephone numbers for the local police and social services and clear procedures to be followed in the event of an allegation being made against a member of staff or volunteer.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.