



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 200759

INSPECTION DETAILS

Inspection Date 10/02/2004
Inspector Name Sheila Dawn Flounders

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name SOUTHAM PRIMARY SCHOOL OUT OF SCHOOL CARE
Setting Address St. James Road
Southam
Warwickshire
CV47 0QB

REGISTERED PROVIDER DETAILS

Name The Committee of Southam Primary Before and After School Care

ORGANISATION DETAILS

Name Southam Primary Before and After School Care
Address St. James Road
Southam
Warwickshire
CV47 0QB

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Southam Primary Out of School Care is a before and after school club, and holiday play scheme which operates for forty-eight weeks of the year. It is a well-established group based in Southam Primary School. The group have use of a large classroom area and two adjacent toilet blocks. The school playground is available for use daily with the hall used in wet weather during the play scheme.

The club runs from 07.30 to 08.45 and 15.00 to 18.00 during term time, and from 08.00 to 18.00 during the holidays. They are closed for the last two weeks of the summer holidays and the February and October half term breaks.

Children can attend from 4 to 11 years in term time, and up to 13 years in the holidays. The group is able to have a maximum of 35 children. During term time most children who attend are from Southam Primary School, but in the play scheme they attend from the wider local community.

A total of four staff work with the children over the various sessions, all of whom have, or are working towards, relevant qualifications and all have experience. They operate inclusive sessions for children with special needs, with additional support available during the play scheme.

How good is the Day Care?

Southam Primary Out of School club provides satisfactory care. Staff are either well qualified or currently undertaking training. Accurate registration systems are in place, with good signing in and out systems, ensuring children are constantly monitored. Some procedures are not available in writing at present, but most necessary documentation is in place. A warm and welcoming environment is provided for children and parents. The space in the room is well used, with a mixture of table and floor activities set out and areas for eating and quiet play. The necessary equipment is in place to support these.

Staff are well deployed in differing areas of the room during sessions to maintain supervision. There are measures in place to identify and reduce risks. Medication is not normally given, but accidents are well recorded, although not always signed by parents. Staff ensure children are vigilant about personal hygiene and parents are made aware of the exclusion periods following illness. Children have a variety of healthy snacks during the session and bring packed lunches for the play scheme.

They have independent access to drinks at all times.

A good range of age appropriate activities are available for children each session, with more formal plans used during the play schemes. These include some resources, which promote equality. Children are allowed to make choices about the activities they want to participate in and have easy access to the resources needed. Quality interaction takes place between the staff and children, with good relationships amongst the children, who are generally well behaved. Staff encourage positive behaviour and ensure that all children are treated as individuals whilst welcoming those with additional needs.

The group provides a flexible service to meet parental needs. Parents are provided with information and basic policies before a child attends and kept up to date by newsletters, the notice board and daily contact with staff.

What has improved since the last inspection?

Not applicable, no actions were set at the last inspection.

What is being done well?

- Children have access to a wide range of resources during the sessions which usually includes crafts, games, construction and opportunities for group activities. The variety is suitable for the varying ages of children attending. They have opportunities to instigate their own play with adult support available when needed.
- Children are provided with a good variety of healthy foods at snack time, including fruit and a choice of drinks. They are encouraged to sit in a group to make it a social occasion.
- Positive behaviour is encouraged with the children involved in drawing up the group rules. They are awarded stickers when good behaviour is seen and parents are kept fully informed.

What needs to be improved?

- the provision of a written child protection statement
- the formulation of the procedure for a lost or uncollected child into a written document
- the obtaining of signatures from parents on all accident records
- the variety of resources available to children which provide positive images of equality.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
13	Ensure that a written child protection procedure is available which complies with local Area Child Protection Committee (ACPC) procedures.
2	Ensure that the procedures for lost or uncollected children are written.
7	Ensure that parents sign the accident records.
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.