



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 128416

### INSPECTION DETAILS

Inspection Date	15/07/2003
Inspector Name	Jill Dawn Butler

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Redbridge Jewish Youth & Community Care
Setting Address	Sinclair House Woodford Bridge Road Ilford Essex IG4 5LN

### REGISTERED PROVIDER DETAILS

Name	Mr Ami Nathan
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Sinclair House is a multi-use community centre, run by Jewish Care. Jewish Care is a social care organisation serving the Jewish community, running a range of services. At Sinclair House it provides activities for children and young people aged 4 to 18 years, which include holiday playschemes and after school clubs for children aged 4 to 8 years. It operates from group activity rooms, one gym and one art room on the ground floor, and upstairs there is a large general play room and dining room. There is also an outdoor play area.

The maximum number of children from within this age range in attendance is 50 in the after school clubs, and 70 in the holiday playschemes.

The playschemes operate during summer holidays, as well as October, February and May half-terms, from 10 a.m. to 4.30 p.m. from Mondays to Thursdays. Children can arrive from 8.30 a.m. and stay until 6.00 p.m. On Fridays the playschemes finish earlier, at 3.00 p.m. The after school clubs operate during term time on Tuesdays and Thursdays from 3.45 p.m. to 6.00 p.m. for children in reception class and years one and two at school, and Mondays and Wednesdays from 5.30 p.m. to 8.15 p.m. for children in years three to six.

Children are in age specific groupings. There are care staff, specialist activity staff and volunteers. Managers are supernumerary. Jewish care runs its own play leadership courses.

### How good is the Day Care?

The provision provides satisfactory care for children. It is run and managed by Jewish Care, who present as committed to continually improving and developing the service. The organisation is effective, with a good infrastructure of management, staff and volunteers in place. However, progress needs to be made in meeting staff qualification requirements.

The premises are spacious and secure, with different areas available to promote a range of activities. Safety of premises are monitored by a designated health and safety officer, employed by Jewish Care. Diligent security procedures are in place, controlling access to the premises.

Appropriate activities are presented, with high adult to child ratios in place,



maximising opportunities for positive interaction to take place with children. However, the range of activities and equipment needs to be extended, in order to fully promote opportunities for children to develop in all areas, and to create more choices to meet individual children's needs.

Parents become members of the organisation, and are giving opportunities to participate. A comprehensive parents handbook has been produced, outlining all policies and procedures associated with the service.

#### **What has improved since the last inspection?**

Good progress has been made in meeting actions raised at the transitional inspection.

Vetting of staff procedures have improved, with evidence of the status of checks on staff kept in house.

All safety aspects have been attended to, including safe and effective operation of gym doors.

Additional toilets and wash facilities are being provided.

Provision of food and drink has improved, with the purchase of a large fridge for storage of packed lunches, and effective liaison with the external catering company in place.

Record keeping has improved, with children's record forms having been updated, with the same form used for after school club and holiday playscheme children.

Written policies and procedures have been extended, and are incorporated into parents handbook.

#### **What is being done well?**

- Good infrastructure of management, staff and volunteers in place, with strong commitment to improving and developing the service.
- High adult to child ratios in place, which maximises opportunities for positive interactions with children.
- The premises are spacious, with designated areas for specialist activities, eg. sports and arts and crafts, as well as general play areas available.
- Diligent security procedures are in place, controlling access to the premises, and safety of the premises is attended to by a designated health and safety officer.
- There is a good choice of snacks available for children attending the after school club, prepared by private catering company. The system of storage of packed lunches for children attending the holiday playschemes has been upgraded.



- Parents handbook in place, which incorporates policies and procedures.

#### What needs to be improved?

- the meeting of staff qualification requirements (standards 1, 2)
- the meeting of staff vetting requirements (standard 1)
- the provision of broad and varied range of activities and equipment (standards 3, 5, 9)
- fire safety practices (standard 6)
- staff's awareness of hygienic food handling practices (standard 7)

#### Outcome of the inspection

Satisfactory

#### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### WHAT NEEDS TO BE DONE NEXT?

##### The Registered Person must take the following actions by the date shown

Std	Action	Date
2	develop and implement an action plan that sets out how supervisors will achieve a level 3 qualification	01/09/2003
2	develop and implement an action plan detailing how at least half of all childcare staff will hold a level 2 qualification in childcare	01/09/2003

##### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	ensure effective procedures are implemented to vet all staff and regular volunteers
3	increase range of activities and play opportunities to promote children's overall development
5	ensure that sufficient and suitable equipment is available to meet the



	needs of all children, to provide broad and varied range of activities
6	meet any fire safety recommendations, in this case conducting and recording regular fire drills and displaying emergency evacuation procedures in all relevant areas
7	ensure good hygiene practices are in place regarding hand washing
7	ensure that anyone responsible for the handling of food is aware of, and complies with, Environmental Health requirements
9	ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice



## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*



*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*