



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY253466

### INSPECTION DETAILS

Inspection Date 22/01/2004  
Inspector Name Gillian Sutherland

### SETTING DETAILS

Day Care Type Sessional Day Care, Out of School Day Care  
Setting Name Woodfall Out of School Club  
Setting Address Mobile Woodfall Infant School  
Woodfall Lane, Little Neston  
Neston  
Merseyside  
CH64 4BT

### REGISTERED PROVIDER DETAILS

Name Miss Margaret Valerie Price

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Village Pre-School and Woodfall Out of School Club opened in 2003. They both operate from a designated mobile building based in Woodfall Infant School, Woodfall Lane, Little Neston which is on the Wirral peninsular. It serves children from the local area.

In the pre-school there are currently 42 children aged from two and half years to five years old on roll and this includes 8 funded 4 year olds and 15 funded 3 year olds. In the after school club there are currently 14 children aged from four to eight years old on roll although the facility is registered to care for a maximum of 26 children. Children attend for a variety of sessions. The setting is very supportive of children with special needs and would support children who speak English as an additional language.

Both facilities operate at different times throughout the day and also operate term time only.

The Out of school club operates on a Monday to Friday from 7.50 am to 8.50am and also from 3.00pm to 6.00pm.

The pre-school also operates Monday to Friday and the hours of operation are from 9.00am to 12.15pm.

The manager of both facilities ensures that the correct staff/child ratio is maintained at all times. A number of staff have appropriate early years qualifications whilst others are working towards one.

### How good is the Day Care?

The Village Pre-School and Woodfall Out of School Club provide good quality care for children. The premises where the pre-school and out of school group operates from are warm, welcoming and very child friendly.

The play space used by the pre-school and out of school group, is very well equipped with toys and resources, all of which are appropriate for the age groups of the children attending. The wide and varied range of toys and resources are set out in such a way that children can freely access them.

The staff ensure that the environment is safe to be used by the pre-school and after

school children. Good procedures are in place to ensure that staff are deployed effectively, and that children are always supervised. All the staff are trained first aiders and a first aid box is stored in the kitchen. Staff ensure that the requirements regarding accident and medication procedures as laid down by Ofsted are maintained.

Each parent of children attending either the pre-school or the after school are given a brochure which contains a copy of all their policies and procedures, and parents are able to discuss these with staff at any time.

Children's art and craft plus topic work is attractively displayed throughout the premises. Planning the activity programme for both the pre-school and after school is done in advance. There are structured and free play sessions incorporated into the daily activity programme, for both groups of children.

A pre admission discussion takes place with parents prior to care commencing and at this meeting parents have the opportunity to identify any individual needs their child may have. An agreement is then reached as to how those individual needs can be met whilst the child is present at pre-school or at the after school facility.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- There is a wide and varied range of toys and resources available for children attending the pre-school or the after school. All of these resources are set out in such a way that the children can choose freely which ones they want to play with/access.
- There are effective systems in place for disseminating information to the parents about the policies and practices of the pre-school and the after school group. Newsletters are also given to the parents at regular intervals throughout the year. All documentation given out is well written, jargon free and user friendly.
- The staff at the pre-school and out of school group ensure that each child's individual needs are met at all times they are present. Agreements are reached with the parents as to how those needs will be met prior to care commencing, and the staff ratio will be if necessary adjusted to ensure that such needs are met.

#### **What needs to be improved?**

- documentation;
- policy regarding lost or uncollected children.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
1	Ensure that the pre-school manager maintains the relevant details from the CRB disclosures. Relevant details are name of staff member, type and date of the disclosure, and also the number of the disclosure.
2	Ensure that the procedure for lost and uncollected children is written up and included in the policy pack, which is given to all parents, prior to care commencing.
2	Devise a system which would indicate the times of arrival and departure in the daily register
7	Devise a system where the recording of medication is separate from the accident records.
12	Ensure that the complaints policy contains the telephone number of the regulatory body Ofsted.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*