



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 218188

### INSPECTION DETAILS

Inspection Date 14/07/2004  
Inspector Name Sandra Ellen Varley

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Manifold Pre-School  
Setting Address Manifold Primary School  
Leek Road, Warslow  
Buxton  
Derbyshire  
SK17 0JR

### REGISTERED PROVIDER DETAILS

Name The Committee of Manifold Pre-School Committee

### ORGANISATION DETAILS

Name Manifold Pre-School Committee  
Address C/o Mrs S Faulkner, Mount Pleasant  
Elkstones, Longnor  
Buxton  
Derbyshire  
SK17 0LU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Manifold Pre-School opened in 1989. It operates from a self contained room, with toilet facilities and outdoor play area, within Manifold Primary School, Warslow. The pre-school serves the local area.

There are currently 15 children from 2 to 4 years on roll. This includes three funded three-year-olds and one funded four-year-old. Children attend for a variety of sessions. The setting supports children with special needs, and who speak English as an additional language.

The group opens three days a week during school term time. Sessions are from 9:00 until 12:00, Monday, Wednesday and Thursday, and 13:00 until 15:00 Monday and Wednesday. A lunch club operates Monday and Wednesday from 12:00 until 13:00.

Three staff work with the children. Two have early years qualifications to NVQ level 2. All the staff are currently working towards recognised early years qualification to NVQ levels 2, 3 and 4. The setting receives support from a teacher/mentor from the Early Years Development and Childcare Partnership (EYDCP), the Pre-School Learning Alliance and Sure Start.

### How good is the Day Care?

Manifold Pre-School provides satisfactory care for children.

There are suitable procedures in place to ensure staff have a consistent approach to their work. They work well together as a team. Regular meetings are held to organise children's activities, there is on going training and policies and procedures are reviewed regularly. Most of the requirements for documentation are met. However, some records lack specific detail.

The premises are clean and tidy and offer a welcoming environment for parents and children within a school setting. Safety procedures are effective. Children are well supervised and staff monitor access to the premises at all times. Health and hygiene procedures are implemented well to prevent the spread of infection and encourage children to learn about personal hygiene practices and independence. Healthy eating is promoted and staff work in partnership with parents to address children's individual dietary needs.

Staff plan and organise a varied range of age appropriate and interesting activities

for children. There is a suitable range of toys and equipment to help children progress in all areas of their development. Children are well behaved and responded positively and confidently to the staff.

There are positive partnerships with parents. They are informed of how the setting operates through discussion, policies and procedures, newsletters and parent notice board. Children's individual needs are discussed with parents to ensure their wishes are respected.

#### **What has improved since the last inspection?**

At the last inspection, the pre-school agreed to develop an action plan detailing how the person in charge will achieve a level 3 qualification in child care. This has been addressed and an ongoing training plan is in place. They also agreed to develop recruitment and vetting procedures for staff, and implement a system for recording incidents of physical restraint. These procedures are in place.

#### **What is being done well?**

- Relationships between staff and children are very positive. The quality of their interactions enhances children's development and understanding and they meet their needs well. Staff demonstrate very caring attitudes. Children are happy and settled.
- Healthy eating is promoted and nutritious drinks and snacks are provided for children. Staff work in partnership with parents to meet children's individual dietary needs and with the school to ensure a consistent community approach to promoting healthy eating.
- Behaviour is managed effectively. Staff implement consistent methods which children respond to in a positive way. These include setting boundaries, using praise rather than criticism, talking to children about their behaviour and distraction. These strategies are shared with parents through written policies and procedures and discussion.

#### **What needs to be improved?**

- written procedures for a lost child
- medication procedures, to include a system for recording medicines administered to children
- attendance registers, to include time of arrival and departure of children and staff
- parents' consent, to seek emergency medical advice and treatment
- complaint procedures, to include Ofsted details.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	Develop a procedure for lost children.	15/10/2004
14	Keep a written record, signed by parents, of medicines given to children.	15/10/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Request written permission from parents for seeking emergency medical advice or treatment.
14	Ensure that daily attendance registers for children and staff include times of arrival and departure.
14	Ensure that the complaint procedures available to parents include Ofsted contact details.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*