



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 131542

### INSPECTION DETAILS

Inspection Date 10/11/2003  
Inspector Name Judith Margaret Reed

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Lordswood Community Centre Pre-School  
Setting Address Sandpiper Road  
Lordswood  
Southampton  
Hampshire  
SO16 8FD

### REGISTERED PROVIDER DETAILS

Name Naomi Gardner

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Lordswood Community Pre-school Playgroup opened in 1990. It operates from a room in the community centre in Lordswood, Southampton. The pre-school serves the local area.

There are currently 22 children from 2 to 5 years on roll. This includes 15 funded 3 year olds, and 2 funded 4 years olds. Children attend a variety of sessions. The setting currently supports children with special needs, and those who speak English as an additional language.

The group opens 5 days a week during term times. Sessions are from 9.30 to 12.00 daily.

Five part time staff work with the children. Two members of staff have early years qualifications, and one is currently working towards a recognised qualification. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Lordswood Community Pre-School provides satisfactory sessional care for children.

The pre-school employs trained and experienced staff who provide a choice of activities for children, within a safe environment. However, there are some gaps in training and knowledge relating to child protection and caring for children with special educational needs. A range of policies and procedures are available, although not all staff and committee members are familiar with these. Some amendments are needed to documentation and staff need to consider confidentiality in all records which are maintained.

The pre-school staff ensure the premises are safe and secure at all times, and there are effective systems of collection for the children. Staff are aware of the individual needs of the children, and provide first aid treatment.

The staff praise and encourage children in their activities, know the children well, and provide good role models. However, an increased, balanced range of activities should be made available at all times.

Parents are kept informed informally about their children, and there is a Newsletter

as well as a parents' notice board.

### **What has improved since the last inspection?**

The outside area has had a new fence fitted and is now safe for the children.

### **What is being done well?**

- The pre-school has effective procedures for appointing the trained and experienced staff team. There are sufficient staff working with the children and the deputy is capable of leading the group when necessary. Staff offer the children a warm, secure environment. The pre-school has a range of policies and procedures.
- The pre-school staff are currently working with parents on the most effective systems for collection of children. The staff are aware of the dietary needs of the children in their care, and are trained in first aid.
- Children are able to choose their activities, and relate well to one another. Staff praise and encourage children while valuing them as individuals. Staff know the children well, and are good role models. Some resources reflect positive images of diversity.
- Staff ensure parents are kept informed about the pre school through regular Newsletters, and the notice boards. Parents also receive informal feedback about their children's development.

### **What needs to be improved?**

- the variety of activities available to children, and amount of equipment provided
- written permission for emergency medical treatment for each child
- knowledge and understanding of the role special needs
- knowledge and understanding of local Child Protection procedures
- confidentiality of records, and registration information, particularly regarding to times of attendance and visitors.

### **Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

| Std | Action  | Date       |
|-----|---|------------|
| 10  | Ensure a member of staff accesses training to enable the group to support fully any child with special educational needs. | 01/02/2004 |
| 13  | Ensure a member of staff takes local child protection training and feeds back to all staff.                               | 01/02/2004 |
| 5   | Ensure toys and equipment provide a balanced range of activities to promote children's learning in all areas.             | 01/02/2004 |

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation   |
|-----|--|
| 7   | Ensure written permission for emergency medical treatment is obtained for each child.  |
| 14  | Maintain confidentiality at all times, and ensure all information in register is correct, particularly regarding times of attendance and visitors. |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*