



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 508587

INSPECTION DETAILS

Inspection Date 23/08/2004
Inspector Name Gabrielle Pollock

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Little Manor Play Project
Setting Address 1 Toronto Avenue
Manor Park
London
E12 5JF

REGISTERED PROVIDER DETAILS

Name Aston-Mansfield 00048350 220085

ORGANISATION DETAILS

Name Aston-Mansfield
Address Durning Hall
Earlham Grove
London
E7 9AB

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Little Manor Play Project is run by Aston Mansfield Organisation as an out of school provision and has been registered since June 1999. It is situated in the Manor Park area, within easy walking distance of Manor Park and Woodgrange Park overground stations and the 25, 86, 147 and W19 bus routes. It operates from the ground and first floor of the Froud Centre and has access to, six play rooms, kitchen/café area, children and adult toilet areas and office. The provision is accessible to wheelchair users.

There are currently 35 children aged from 3 to under 8 years on roll. The setting provides support to five children with special needs and three who speak English as an additional language.

The setting opens for the breakfast club, five days a week, term-time only from 08.00 to 09.00 and for the after school club from 15:00 to 18:30. The playscheme opens, five days a week, holidays only from 08:00 to 18:30.

Three full-time staff and five part-time staff work with the children, five of whom hold Early Years qualifications and three hold current first aid certificates. The setting receives support from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Little Manor Play Project offers good quality care for children. Staff are qualified, work well as a team and have developed their knowledge and understanding of childcare issues through training relating to child protection, health and safety and first aid. The group offer a well-resourced environment with clear routines that help children feel secure and confident and allow staff time to play, talk and listen to the children. All records are in place and stored confidentially. The daily registers; risk assessments and complaints procedure lacked necessary detail.

Staff have a good understanding of health and safety issues, good hygiene practices are evident and encouraged in children. Three staff are first aid trained and clear procedures are in place should a child become ill. The premises are safe and attention is given to children's awareness of potential dangers. Staff have a very good understanding of how to implement equal opportunities in practice and develop children's awareness for differences. Children with special needs are welcomed and a positive inclusive environment is encouraged. Children are involved in setting their

own behaviour boundaries and they respond well to staff guidance. Staff have a sound knowledge of child protection issues.

Age appropriate play materials and activities are available with the provision and good use is made of outside play resources. Staff know the children well and support is given to help them develop good relationships with each other. Interaction from staff is good and children mix and play together well. Children are given good opportunities for choice and developing their independence.

Parents are given daily feedback on what their child has been doing. The group's policies and procedures are readily accessible to parents.

What has improved since the last inspection?

Since the last inspection the group have ensured the person in charge holds a level 3 qualification and other staff members a level 2, implemented a keyworker system during term time and updated policies and procedures in line with current legislation, thus improving staff's knowledge and understanding of childcare practices.

What is being done well?

- Staff have experience and work well as a team in providing a caring, secure environment for the children.
- Interaction with children is good and the children are confident and settled. A variety of activities are easily accessible to children giving them freedom of choice.
- Staff have a good understanding of equality issues and a commitment to an inclusive environment for all parents and children.
- Staff have a good understanding of management of behaviour that takes account of children's age and stage of development.
- Staff have good relationships with parents. They work together to ensure consistency in the children's care.

What needs to be improved?

- the maintenance and detail of written documentation of the daily attendance registers; risk assessments and child protection procedure

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Complete written documentation of the risk assessments to include timescaled actions to minimise identified risks.
13	Complete written documentation of the child protection procedure to include procedure to follow should allegations be made against a member of staff or volunteer.
2	Complete written documentation of the daily attendance register to contain arrival and departure times of all children and staff.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.