



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 221947

### INSPECTION DETAILS

Inspection Date	18/08/2003
Inspector Name	Emma Louise Bright

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Arty Crafts Workshop Playscheme at The Scout Centre
Setting Address	Chedworth Street Cambridge Cambridgeshire CB3 9JF

### REGISTERED PROVIDER DETAILS

Name	Mr Tom McPherson
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Arty Crafts Workshop Playscheme opened in 1998. It is a privately run provision. It operates from the scout hut in the grounds of Newnham Croft Primary School in Cambridge. The playscheme serves both the local area and further afield.

The group is registered for 35 children aged from 3 to 7 years old. There are currently 30 children from 5 to 12 years on roll. Children can attend for a variety of sessions.

The group opens five days a week during all school holidays, with the exception of the June half term. Sessions are from 09:00 until 16:30.

One part time and four full time members of staff work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. One member of staff is currently working towards a recognised early years qualification. The setting receives support from Out of School Childcare Action (OSCA).

### How good is the Day Care?

Arty Crafts Workshop Playscheme provides good quality care for children.

The staff work well together and children benefit from being cared for by an experienced staff team. An excellent range of stimulating and exciting art activities are provided and this ensures that children are busy and active throughout the day. All policies and procedures are in place, although some need updating.

The staff help children understand about safety, particularly when they are playing outdoors, however the premises are not always kept secure. Most areas for promoting children's health are satisfactory. Staffing ratios are good, and this enables the staff to give children extra support, especially for the younger age group.

The staff develop good relationships with the children and are consistent in their approach to positive behaviour management. Children respond well to consistent expectations and they play well together.

The staff develop good relationships with the parents and they share daily information with the parents about their child.

**What has improved since the last inspection?**

At the last inspection, the group agreed to ensure fire drills were practised regularly, to maintain a record of visitors and ensure a risk assessment was conducted regularly. They agreed to obtain written parental permission to seek emergency treatment, to ensure parent's signed the accident book and to produce an incident book. They also agreed to produce policies on equal opportunities, special needs, behaviour, complaints and child protection, and make them available to parents.

Fire drills and a risk assessment are now completed and recorded regularly and parents sign the accident book. All of the documentation is now in place, although the equal opportunities, special needs and child protection policies need updating.

**What is being done well?**

- The staff are experienced and clearly enjoy their roles, which ensures that children are happy and settled and have fun.
- The staff interact well with the children. They praise children's efforts and encourage them to extend their growing skills.
- The group provides excellent art resources for children to explore. This encourages children to extend their creative and imaginative skills and learn about other cultures.
- The staff have good behaviour management skills and this means that children know what is expected of them and they behave well.
- The group builds good relationships with parents. Parents are kept informed of the timetable of activities and their child's progress on a daily basis.

**What needs to be improved?**

- children's safety, to ensure that the premises are kept secure;
- children's health, to ensure that a record of all medication administered is kept;
- documentation, to update the register to include times of arrival and departure of the children and their parent's signature;
- to ensure that policies are consistent with current legislation and guidance.

**Outcome of the inspection**

Good

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	update the register to include times of arrival and departure of children and their parent's signature
6	ensure that the premises are kept secure
7	ensure that a record of all medication administered is kept
9	ensure the equal opportunities policy is consistent with current legislation and guidance.
10	ensure the written statement on special needs is consistent with current legislation and guidance.
13	ensure that the child protection procedure for the playscheme complies with local Area Child Protection Committee (ACPC) procedures

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*