



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 101869

INSPECTION DETAILS

Inspection Date 27/01/2005
Inspector Name Hilary Elizabeth Tierney

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name OSCA St John's
Setting Address Albion Street
Cheltenham
Gloucestershire
GL52 2SN

REGISTERED PROVIDER DETAILS

Name The Committee of OSCA St John's

ORGANISATION DETAILS

Name OSCA St John's
Address Albion Street
Cheltenham
Gloucestershire
GL52 2SN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

OSCA St John's is a committee run out-of-school group. They operate from within St John's Church of England Primary School. The school is situated on the inner ring road, close to the centre of Cheltenham. Parking permits for parents are available via the school. The children have access to a classroom, school hall, toilets and a fully enclosed school playground.

The group may provide care for 22 children aged 4 to 8 years. Children attend from the school. The group is open from Monday to Friday between 08.00 until 08.45 and 15.15 until 18.00 during school terms.

There is a team of six members of staff. Their qualifications include the Council for Awards in Children's Care and Education (CACHE) at level 2 and 3. Staff have completed first aid and child protection training.

How good is the Day Care?

OSCA St John's provides satisfactory care for the children. They provide a child-friendly environment where the children may play safely. There is an appropriate awareness of ensuring the children are safe on the premises and all necessary precautions are in place. Attendance of the children is recorded, but not the staff's. Staff have not previously informed the regulator about any serious injuries that have occurred.

There is a good range of easily accessible toys and equipment and resources reflect the diversity within the community. Planned activities are provided by the staff. Children are encouraged to choose their own activities when they arrive in the building. These include working on the computer, making clay models, craft, reading books and outside play.

There are good interactions between the children and staff. The children show care and concern for each other during the session. The staff are good role models for the children and work well as a team showing respect for each other. The children are polite and know when to say 'please' and 'thank you'. The staff use praise and encouragement effectively and the children respond with good behaviour. They have a good understanding about children's individual dietary needs. The children have regular easy access to extra drinks and fresh fruit that is on offer during the whole of session. There are good health and hygiene procedures in place. Children are

encouraged to wash their hands before meals and after using the toilet.

A satisfactory awareness has been developed with the parents. Time to share information is taken by both staff and parents when they collect their child. All policies and procedures are shared with parents, but their complaints procedure does not include the regulator's address and telephone number. All written parental permissions are in place.

What has improved since the last inspection?

There were three actions from the last inspection. These were to record staff attendance; implement an action plan that sets out how the supervisor will achieve a level three qualification and how at least half the staff will hold a level two qualification. The staff do sign to acknowledge their attendance in the setting, but the actual times of attendance are not recorded. The supervisor has now achieved a level three qualification and half the staff hold a level two. This helps to ensure that the children are cared for appropriately during their time in the group.

What is being done well?

- The children may choose freely from a good range of toys and equipment. There is a good variety of planned activities that the staff provide for the children during the session.
- There are good interactions between the children and the staff. The children show care and concern for each other. They are polite to the staff and each other with no prompting. They are happy, well behaved and confident as they play.
- There are good procedures in place to ensure the children have regular access to drinks and snacks. There is a bowl of fruit freely available for the children to have at any time during the session as well as extra drinks.
- There is an appropriate awareness of safety and the staff supervise the children well at all times. Access to the club is monitored by an intercom system.

What needs to be improved?

- records of staff attendance, including actual times present
- awareness of Standard 7 to ensure that Ofsted is informed of any serious injury or death in the future.
- the complaints procedure to include the regulator's address and telephone number.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last

inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure accurate times of staff attendance are recorded.
7	Increase knowledge and understanding of Standard 7 to ensure that Ofsted is informed of any serious injury or death.
12	Ensure the parents' complaints procedure includes the regulator's address and telephone number.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.