



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 310474

INSPECTION DETAILS

Inspection Date	13/09/2004
Inspector Name	Lynne Roberts

SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Shoreside Out of School Services
Setting Address	Shoreside Primary School Westminster Drive, Ainsdale Southport Merseyside PR8 2QT

REGISTERED PROVIDER DETAILS

Name	Shoreside Out of School Services 3995888 1087345
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ORGANISATION DETAILS

Name	Shoreside Out of School Services
Address	2 Fairfield Road Southport Merseyside PR8 3LH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Shoreside Out of School Services opened in 1994. It operates from a room and a hall in a primary school in Ainsdale, Southport. An outdoor play area is available. The groups serve the local area.

There are 88 children on roll. There is a system in place to provide support for children with special educational needs or who speak English as an additional language.

The nursery opens during school term time for children aged three to five years, from Monday to Friday, between the hours of 09:00 and 15:15. Children attend for morning or afternoon sessions. Children may attend full days if they bring a packed lunch. There are 27 children on the nursery roll. This includes 24 funded 3 year olds and 0 funded four year olds.

The breakfast club opens during school term time for children aged three to eight years. A service is provided on a drop in basis from Monday to Friday between 08:00 and 09:00.

An Out of School Club opens during school term time for children aged four to eight years, from Monday to Friday, between the hours of 15:15 p.m. and 17:50.

A Holiday Play scheme opens during school holiday time for children aged four to eight years, from Monday to Friday, between the hours of 08:00 and 17:50.

Nine staff are employed to work with the children. Six of the staff hold recognised childcare qualifications.

How good is the Day Care?

Shoreside Out of School Services provides satisfactory care for children.

The premises are well organised and good use is made of the space to provide a broad range of activities which meet the needs of the children. The environment is made visually very welcoming through attractive displays of children's work. Policies, procedures and record keeping systems required for the efficient and safe management of the provision are not consistent across the provision. There are some good practices in the nursery and in the out of school provision, however, these are not effectively shared across the service. Inadequate systems are in place

to ensure that all parts of the provision meet the standards.

Staff promote the children's understanding of health and safety issues. Arrangements for the administration of first aid are not adequate. Registration systems are not consistent across the services and one fire evacuation route is not available. The snack menu is clearly displayed and children's lunch boxes are appropriately refrigerated.

Children confidently choose from a wide range of good quality toys and books. They initiate and extend their own play. Children have good opportunities to make decisions, explore and investigate, indoors and outdoors. Out of school children are successfully involved in the planning process. Good provision of soft furnishings enables children to play in comfort or relax. Children behave very well and understand the rules which are consistently implemented. Staff and children converse in a polite, courteous manner.

Parents and carers are warmly welcomed by staff and they relate in a friendly manner.

What has improved since the last inspection?

At the last inspection, the provider agreed to improve the qualifications of the out of school club staff; document an operational plan; keep accessible, individual staff records; improve the attendance recording system and include visitors; ensure children who attend nursery in the afternoons are offered similar play experiences to children who attend in the mornings; provide access to a telephone; keep a risk assessment and action plan on site; ensure there are operational procedures for the conduct of outings; develop policies and record keeping systems for medicine administration and incidents and extend the complaints procedure; review and extend policies for child protection, behaviour management and equal opportunities.

Some of the actions agreed at the registration visit have been fully met. However, some have only been addressed in one part of the service. There are a lack of monitoring systems to ensure that policies, procedures and recording systems are consistent across the services. Therefore, some actions are carried forward as actions and recommendations following this inspection.

What is being done well?

- Staff plan and provide a broad range of activities and set out equipment in an interesting way. Nursery children have sole use of a room which is attractively decorated with their work. Toys, books and resources including craft materials and tools are of good quality. They are stored at the children's level to create an accessible and stimulating environment. Staff in the after school service thoughtfully set up the hall each day before the children arrive with a good selection of equipment.
- Staff are consistent in their expectations of children's behaviour. The behaviour management policy is clearly documented and includes the position on bullying. Children behave very well. Adults are good role models

of polite, courteous behaviour. They relate very well and show interest in what the children say and do.

What needs to be improved?

- the speed in which new staff's detail forms are submitted to Ofsted so that they can be appropriately vetted
- committee and staff's knowledge of the National Standards and Guidance and their use to develop operational procedures
- the clarity of the registered committee's roles and their understanding of their responsibilities
- the availability of the fire evacuation routes from the hall whilst the out of school clubs are operating
- the availability of a formal risk assessment so all staff can monitor that identified risks have been minimised
- the availability of at least one member of staff who holds a current first aid certificate at all times of operation
- child protection procedures
- records of children's and staff's attendance and of medicine administrations
- documentation of some procedures, particularly those relating to lost children, outings, complaints and allegations of abuse against a member of staff.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Submit, to Ofsted, an updated committee and staffing list, which clearly states each person's role	20/09/2004

	so that suitable vetting can take place.	
1	Obtain copies of the relevant national standards and guidance and increase the committee, managers and staff's awareness of them so they can organise the provision.	20/09/2004
6	Ensure that all routes identified in the fire evacuation procedure are available whilst there are children on the premises.	14/09/2004
7	Implement an action plan detailing how at least one member of staff with a current first aid certificate will be on the premises or on outings at any one time.	20/09/2004
13	Increase staff's awareness of the Government booklet 'What To Do If You're Worried A Child Is Being Abused'; ensure that the child protection procedure for the whole setting complies with local Area Child Protection Committee (ACPC) procedures; and include procedures to be followed in the event of an allegation of abuse against a member of staff.	20/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Extend the nursery registration system so that children's and staff's times of attendance are clearly recorded.
6	Formalise the risk assessment of the registered premises identifying action(s) taken to minimise identified risks.
14	Monitor the documentation of policies, procedures and record keeping systems so they are consistent across the services provided.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.