



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY282126

INSPECTION DETAILS

Inspection Date 23/11/2004
Inspector Name Duncan Gill

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Carlton Out of School Club
Setting Address Carlton Primary School
Fish Dam Lane
Barnsley
S71 3HF

REGISTERED PROVIDER DETAILS

Name Miss Hayley Findlow

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Carlton Out of School Club opened in March 2004. It operates from rooms on the site of Carlton Primary School. The club serves children from Carlton Primary School during term time and children from the surrounding areas in holidays. It is registered to provide care for 24 children and there are currently 50 children on roll.

The club opens five days a week, term time, from 08:00 till 09:00 and 15:10 till 17:30. The setting opens in school holidays from 08:00 till 17:00. The setting does not currently look after children with special needs or who speak English as an additional language. There are four staff working with the children, of which three are working towards a recognised qualification.

How good is the Day Care?

Carlton Out of School Club provides good care for children. The environment is clean, well maintained and warm, although there is no area for children to relax. It is well organised and staff are well deployed to give children effective support and encouragement, which helps them feel secure and confident. Most documentation is in place, recorded confidentially and contributes to the management of the setting.

Staff are highly aware of potential hazards and take positive steps to promote safety. They fully encourage children to practice good routines of personal hygiene and children's dietary requirements are met. Children are highly valued as individuals, they are given the same opportunities regardless of ability and their individual needs well met. Staff have suitable awareness of child protection and understand their responsibilities to the children in their care.

There is a good range of toys, play equipment and furniture to meet the needs of all children attending. Children are involved in a wide range of enjoyable activities, which fully involve and interest them, and promotes their all round development. Staff use a broad range of strategies to manage children's behaviour and children behave very well.

Staff have strong and trusting relationships with parents and fully inform them about the setting and their child.

What has improved since the last inspection?

not applicable

What is being done well?

- Children are offered a wide range of enjoyable activities, which fully involve and interest them, and promote their all round development. Staff constantly talk and listen to children, asks questions to make them think and respond giving praise and encouragement. Children relate well with each other and staff and are fully encouraged to make decisions.
- There is a good range of age appropriate toys, furniture and equipment available to meet the needs of all children attending. Children are able to access toys and equipment freely and independently. Staff check, maintain and clean toys and equipment often to ensure they remain in good condition.
- Staff are highly aware of potential hazards and take positive steps to promote safety. Detailed risk assessments and checks are carried out on the premises, equipment and before children go on outings. Staff fully implement detailed policies and procedures on health and safety to ensure children are kept safe and free from harm.
- Staff use a broad range of strategies to deal with behaviour. These include distraction, explanation and time out. There are clear and consistent boundaries. Children know the rules and respond by behaving very well. Staff value good behaviour, using praise and their warm relationships with the children to promote positive behaviour.
- Parents have strong and trusting relationships with the staff. Detailed registration forms are used, to find out information about the children and ensure parents needs are fully met. These include special requirements regarding diet, belief, allergies, likes and dislikes. Parents are kept fully informed about their child through regular discussions and exchanges of information verbally and in writing. They are given a comprehensive prospectus with information on policies, activities and the running of the club. Staff share information with parents on arrival and departure, there is a parents notice board, parents evenings and yearly questionnaires.

What needs to be improved?

- the environment, with regards to providing space for children to relax or play quietly, equipped with appropriate furniture
- health, with regards to developing a policy about the exclusion of children who are ill or infectious
- documentation, with regards to developing ways of recording accidents and medication administered to children, to maintain confidentiality.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last

inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
4	Develop space for children to relax or play quietly, and equip with appropriate furniture.
7	Develop a policy about the exclusion of children who are ill or infectious.
14	Develop ways of recording accidents and medication administered to children, to maintain confidentiality.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.