



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 253296

INSPECTION DETAILS

Inspection Date	09/06/2003
Inspector Name	Ros Church

SETTING DETAILS

Setting Name	Caunton Out of School Club
Setting Address	Dean Hole Primary School Newark Nottinghamshire NG23 6AD

REGISTERED PROVIDER DETAILS

Name	MRS **** JANE ELIZABETH WOOD*****
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Caunton Out of School Club opened in October 2000. It operates from Dean Hole Primary School, the group have access to the village room, hall, library, toilet facilities, kitchen and school playing field. Children attending are pupils of the school and neighbouring village schools. The club is registered to provide 16 places for children aged three to under eight years, and accept children up to eleven years. Children attend a variety of sessions each week. The out of school club supports children with special needs. They are open five days a week during school term times. Sessions are from 8.00 am to 8.50 am and 3.30 pm to 5.30 pm. Two staff work with the children, both have early years qualifications. The club is managed by a committee. The setting receives support from the Newark Play Centre and the Early Years Development and Childcare Partnership.
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How good is the Day Care?

Caunton Out of School Club provides good quality care for children. Staff work well as a team, they provide a warm and welcoming environment where children are happy and settled. A good selection of activities are set out which enables the children to have a choice of play. Staff have early years qualifications, and access additional training to develop their knowledge. Most relevant paperwork is in place. The staff ensure a safe environment for the children. Good hygiene procedures are in place, and the staff encourage the children to learn about personal hygiene through the daily routine. The environment, toys and equipment are clean and well maintained. A good range of stimulating activities are planned taking into account the children's individual needs and interests. Staff interact well with the children, they sit with them at the activities and encourage children's play and learning, they have conversations with children and show interest in what they have to say. Children relate well to staff and one another, they offer help and show respect for each other. Staff have positive strategies for managing children's behaviour. Staff work in partnership with the parents, they communicate daily to ensure children's individual needs are met. Staff are friendly and welcoming, they provide good information about the setting, its policies and procedures.
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What has improved since the last inspection?

Actions from the last inspection have been met, a new person in charge is in place and she holds a level three qualification. Procedures are in place to ensure children are never left alone with persons not vetted.
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What is being done well?

A good selection of toys and equipment are provided which meet children's individual needs and interests. Activities are based around a theme and children's work is displayed (Standard 5). Staff interact well with the children, they are interested in what they do and say, they encourage children's confidence and help them to develop their self esteem (Standard 3). There are good policies for behaviour management. Staff have positive strategies for managing children's behaviour (Standard 11). Good information is provided for the parents about the setting (Standard 12).

What needs to be improved?

documentation, information which is recorded in the register (Standard 2 & 14). fire drill records (Standard 6 & 14) detail in the accident records (Standard 7 & 14)

Outcome of the inspection

Good

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
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The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	ensure all information required is recorded in attendance register in accordance with standards and guidance.
14	ensure records of fire drills are kept to the Fire Safety Officers satisfaction.
14	include more detail in accident records.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.