



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 205264

INSPECTION DETAILS

Inspection Date	14/11/2003
Inspector Name	Diane Hancock

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Abberley Playgroup
Setting Address	Abberley Village Hall Abberley Worcester Worcestershire WR6 6AY

REGISTERED PROVIDER DETAILS

Name	The Committee of Abberley Playgroup
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ORGANISATION DETAILS

Name	Abberley Playgroup
Address	Abberley Village Hall Abberley Worcestershire

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Abberley Playgroup opened in 1992. It operates from the hall and a small room within the Abberley village hall, opposite the local school. The playgroup serves children in the local area.

There are currently 12 children from two and a half to five years on roll. This includes four funded three-year-olds and two funded four-year-olds. Children attend for a variety of sessions.

The group opens during school term times on Monday from 09:00 until 15:00 and Wednesday and Friday from 09:00 until 12:00.

Five part time staff work with the children. Staff are supported and managed by a committee. The person in charge has an appropriate early years qualification to NVQ level 3. Other staff have either a teaching qualification or are working towards an early years qualification. All staff receive on going training and support from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Abberley Playgroup provides satisfactory care for children. Staff are experienced and committed to improving the service they provide. They are well organised regarding planning resulting in the smooth running of the session. Staff work well together as a team and with the help of the committee and parents ensure that the children are well supported in their care and learning. There are a number of policies and procedures in place, however some are unclear and need updating to ensure a clear and consistent approach by staff and that all the necessary elements are included.

The playgroup is situated in a spacious hall. The good use of space provides the children with opportunities for free movement and access to a wide range of toys and activities. Staff give a high priority to ensuring the children are safe and secure through their awareness and the procedures they have in place.

There are effective hygiene practices within the setting which help the children to develop good hygiene routines. Through the encouragement of staff the children have good self care and independence skills. Staff have good relationships with the children and spend time giving individual attention.

A suitable range of resources and interesting activities is provided through free play and structured activities to promote all areas of learning. The children are happy, settled and secure through the regular routines within the session. Good use of group activities encourage the children to develop confidence, and respect for one another. The children are well behaved and respond well to the staffs guidance and praise.

There are very good relationships with parents who actively support the running of the playgroup, they are involved within sessions and specific events. Parents are well informed through documentation, displays and policies. Time is spent gathering and sharing information with parents and their views and those of the children are well met.

What has improved since the last inspection?

At the last inspection it was identified that suitable person checks on some staff needed to be carried out. This has been undertaken to ensure the safety of children and the group is in the process of checking the suitability of further new staff. It was also identified that the group needed to obtain a copy of the Area Child Protection Committee guidelines. This has not been achieved at the time of this inspection and would increase the staffs knowledge of local procedures.

What is being done well?

- The playgroup emphasises and promotes good physical development through the use of large equipment, sports events and primarily through the weekly physical activities sessions which all the children participate in and enjoy.
- Good relationships between staff, committee, parents and children provide a welcoming and caring environment for the children. Good support is given to promote all areas of the children's development and there is a commitment to improve the quality of the service offered. If needed, additional staff are provided to meet the children's needs and in particular children with special needs are well catered for.

What needs to be improved?

- the complaints procedure, to ensure procedures are clear and include Ofsted's details
- the registration system, to devise and implement a system of registration that includes the daily hours of attendance of staff and children
- the child protection statement, to ensure that this is based on the Area Child Protection Committee and government guidelines and includes a procedure to be followed in the event of an allegation against a member of staff or volunteer
- knowledge of staff, to develop induction procedures and clear policies and

procedures making sure vetting procedures are in place and understood by all staff

- the staff records, to ensure these include up to date information regarding training and development needs.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Develop and implement a registration system of children and staff, showing hours of attendance.	05/12/2003
13	Update the child protection statement to include procedures to be followed in the event of an allegation made against a member of staff or volunteer.	05/12/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that there are effective vetting procedures in place including procedures for those persons not vetted.
2	Develop and implement a procedure for staff induction training.
2	Ensure staff records include details of their training and develop a plan to show how continuing training needs will be met.
12	Update the procedures to be followed if parents have a complaint, including Ofsted's details.
14	Ensure all systems of recording, policies and procedures are clear and fully understood by all members of staff.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.