



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 119990

INSPECTION DETAILS

Inspection Date 16/09/2004
Inspector Name Helen Deegan

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Chilworth Community Playgroup [4-5]
Setting Address Chilworth Infant School
Dorking Road, Chilworth
Guildford
Surrey
GU4 8NP

REGISTERED PROVIDER DETAILS

Name The Committee of Chilworth Community Playgroup (4-5)

ORGANISATION DETAILS

Name Chilworth Community Playgroup (4-5)
Address Chilworth Infant School
Dorking Road, Chilworth
Guildford
Surrey
GU4 8NP

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Chilworth Community Playgroup (4-5) opened in 1993. It is a committee run group which operates from one room within Chilworth Infants School and has access to kitchen, toilet and outdoor play facilities. Children attend from Chilworth and the surrounding villages.

The group is registered to provide sessional care for 20 children aged from two to under five years. There are currently 20 children on roll, and this includes 18 who are in receipt of nursery education grant funding. The group supports children who have special needs or who speak English as an additional language although there are currently none attending.

Opening hours are 09:15 to 12:00 on Tuesdays during term time only. The group operates from the village hall on a Monday, Wednesday, Thursday and Friday.

Three full time and two part time staff work with the children, of these four have an early years qualification to level three. Ongoing training opportunities are accessed via the Early Years Childcare Service (EYCS) and the setting receives support from the Early Learning Advisor (ELA).

How good is the Day Care?

Chilworth Community Playgroup (4-5) offers satisfactory care for children. The staff team work well together and attend ongoing training to update and improve their knowledge. The space and resources are organised effectively so that children's needs are met, although there is no key worker system in place. The premises are warm and welcoming and staff provide a wide range of age appropriate activities so that children are well occupied. Record keeping is well organised and meets minimum requirements although some lacks the necessary detail.

A safe environment is provided and staff promote good hygiene routines. Children are offered milk or water to drink and provide their own healthy snacks, however fresh drinking water is not accessible to children at all times. Staff have a good understanding of the equal opportunities policy and promote it by providing positive reflection of different race, culture, language, religion and disability within the resources. They are clear about their responsibilities with regard to child protection and the Special Educational Needs Coordinator (SENCO) has a good understanding of her role.

Staff involve themselves in the children's activities and offer support and encouragement so that they are happy and relaxed. They talk positively to the children and promote good behaviour by praising their efforts and achievements. Parents receive information via the notice board, news letters and verbal feedback from staff.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Staff talk and play with children at the activities. They are responsive to children's needs so that they are relaxed and confident.
- Staff provide a wide range of activities that promote all areas of development so that children are stimulated and can play purposefully.
- Staff have a good understanding of their responsibilities with regard to child protection.

What needs to be improved?

- organisation, with regard to the implementation of a key worker system
- record keeping, with regard to a non collected child policy and the detail included in the child record form and the behaviour management policy.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Implement a key worker system

2	Produce a policy for non collected children.
9	Develop the child record form to include greater detail about children's individual needs.
11	Develop the behaviour management policy to include greater detail about methods used to manage unwanted behaviour.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.