



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 113785

### INSPECTION DETAILS

Inspection Date 17/11/2004  
Inspector Name Diane Ryan

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Findon Village Pre-School  
Setting Address Youth Club  
High Street, Findon Village  
Nr Worthing  
West Sussex  
BN14 0TA

### REGISTERED PROVIDER DETAILS

Name The Committee of Findon Village Pre School 1029483

### ORGANISATION DETAILS

Name Findon Village Pre School  
Address Youth Club, High Street  
Findon  
Worthing  
West Sussex  
BN14 0TA

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Findon Village pre-school is a community run group. It opened in 1989 and operates from a room in Findon Youth Centre. It is situated in the village of Findon, near Worthing, West Sussex. A maximum of twenty-four children may attend the pre-school at one time, five of these may be aged under three years. The pre-school is open each weekday from 09:15 - 12:00 term time only. There is an outdoor play area.

There are currently twenty children aged from two years five years on roll. Of these thirteen receive funding for nursery education. Children come from the local residential area.

The pre-school employs five staff, one full time and four are part time. The supervisor and two staff hold an appropriate qualification. There is one member of staff working towards a qualification.

The setting receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Findon Village Pre-School Playgroup provides good quality care.

An experienced staff team work well together. They organise space so that children can move freely from one activity to another. Staff make good use of the resources to provide a range of activities that help children develop and learn. Good recruitment procedures ensure all staff are suitable to work with children. Staff understand their roles and spend their time working directly with the children. Required policies and procedures are in place but currently being updated, however a record of visitors needs to be implemented.

Access to the provision is monitored keeping children safe at all times. Regular risk assessments enable staff to identify potential hazards and minimise accidents. Good routines for hand washing help children understand the need for good personal hygiene. Snacks and drinks are nutritious and children are encouraged to pour out their own drinks. Children are valued as individuals and their differences acknowledged. The staff have a positive attitude towards the care of children with special needs and an understanding of their role in child protection and know how to

proceed if they have concerns.

Children are happy and confident and develop good relationships with staff and peers. Children enjoy a broad range of well-planned activities that help develop independence and cater for all tastes. Staff listen to children and join in child initiated games. Behaviour management is good and children respond to well deserved praise.

Parents receive a prospectus that gives good information about the provision. Regular newsletters and a notice board inform parents of play themes. Parents find staff friendly and approachable.

### **What has improved since the last inspection?**

At the previous inspection the group agreed to ensure there is a procedure for vetting new staff and records kept of all staff. To ensure rooms are maintained to an adequate temperature. To ensure the toilets are kept in a suitable state of repair and does not pose a risk to children. To ensure a policy for no smoking is in place.

A thorough policy is now in place for the procedure for employing and vetting new staff. Appropriate records are kept on all staff.

A room thermometer is checked regularly to ensure the temperature of the room is adequate.

The toilets have been repaired and staff supervise children at all times.

A policy for no smoking is included in Health policy.

### **What is being done well?**

- Children are involved in a broad range of activities that support their learning in all areas. The staff ensure the planning is good and meets the educational and developmental needs of all children. Staff provide a well-balanced range of activities that allow children to be involved in quiet and active play both indoors and out.
- The security of premises is very good and staff are deployed well ensuring the safety of the children at all times. Effective procedures are in place for the safe arrival and departure of children and to ensure children's safety while on outings
- Staff are aware of all relevant information about dietary or religious needs and adhere to them. Fresh drinking water is available at all times and children are encouraged to pour out their own drinks.
- Good strategies are in place for behaviour management, which are appropriate to the ages and level of understanding of the children.
- Staff are consistent in their approach to behaviour management and give children lots of praise and encouragement.

- Parents receive good information about the provision through the group's prospectus, regular newsletters and information on the parent's notice board. The staff are friendly and approachable and make themselves available to talk with parents to give informal feedback.

#### **What needs to be improved?**

- the visitors book
- the training of the SENCO

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure all visitors sign in a visitors book on arrival.
10	Ensure suitable training is undertaken by SENCO.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*