



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 208192

INSPECTION DETAILS

Inspection Date 22/01/2004
Inspector Name Julie Kim Davies

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Dothill After Hours club
Setting Address Dothill Infant School
Severn Drive, Wellington
Telford
Shropshire
TF1 3JB

REGISTERED PROVIDER DETAILS

Name The partnership of Mrs Jonquil Doodson and Miss Rosey Marsland

ORGANISATION DETAILS

Name Mrs Jonquil Doodson and Miss Rosey Marsland
Address 49 Hadley Park Road
Leegomery
Telford
Shropshire
TF1 6PW

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Dothill Out of Hours Club (also known as Tick Tock Out of Hours Club) opened in 1999. It operates from a single storey building and is situated in the grounds of Dothill Infants and Junior school in the Dothill/Wellington area of Telford. The interior consists of an entrance hall, main activity room, kitchen, art room, games room, quiet room and bathroom facilities. The club has its own fully enclosed garden available for outdoor play. Wellington town centre is within walking distance and provides a range of shops, leisure and other community facilities.

There are currently 62 school children from 4 to 10 years on roll. The club caters for children from Dothill School during term time and extends the service to children from other schools during school holiday periods. Term time opening hours are Monday to Friday, 07.30 to 08.45 (breakfast club) and 15.00 to 18.00 each evening. During school holiday times the club operates all day Monday to Friday during the hours of 07.30 to 18.00. The club closes for bank holidays and between Christmas and the New Year.

There are eight part time/full time staff that work with the children. All but one member of staff have early years qualifications to NVQ level 2 or 3.

How good is the Day Care?

Dothill Out of School Club (Tick Tocks) provides good care for children.

There are effective procedures in place for appointing and vetting staff. All staff are suitably qualified and experienced to provide care to children.

The staff organise play space effectively to create a friendly, child - focused environment. All staff are committed to training to keep their skills and knowledge up to date and relevant. There is a lost child policy, which lacks effectiveness and requires additional consideration.

Activities are well organised to meet the differing needs and interests. Children help to plan their play experiences.

The staff provide a safe, secure environment. There is good well-organised play space including a secure outdoor play area. The furniture and equipment provided is child size and suitable for the children's use. They are well maintained and help to

create an accessible and stimulating play environment. Resources are well cared for and provide children with a good variety of play and stimulating activities.

There are effective safety procedures in place. Children are supervised at all times and encouraged to be aware of safety.

Good routines help children learn about hygiene practices i.e. hand washing after the toilet, and before preparing their snacks. The premises are clean and well maintained. Children have access to drinks and healthy snacks, which they help to prepare.

The settings equality policy is positively implemented, with staff treating all children as individuals. Effective policies, procedures and staff training help to ensure that children's needs are met. There is a clear and effective behaviour policy with child input. There are effective systems in place to keep parents informed and to encourage good working relationships. There is a good range of documentation in place to support all aspects of the service. These are stored appropriately, kept up to date and relevant to meet children's needs.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Activities are well organised and varied to meet the differing needs and interests of the children.
- Children help to plan their play experiences.
- Staff provide a safe and secure environment. This includes effectively organised play space.
- There are positive systems in place to share information. Parents are well informed and appropriate professional relationships are fostered.
- There is an effective range of documentation. Policies and procedures are in place to support all aspects of the service.

What needs to be improved?

- the lost child procedure.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Develop and implement the lost child policy and ensure that all staff are aware of the procedures to follow.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.