



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 322450

INSPECTION DETAILS

Inspection Date 20/10/2003
Inspector Name Ann Lee

SETTING DETAILS

Day Care Type Out of School Day Care, Creche Day Care
Setting Name Ellergreen Out Of School & Community Creche
Setting Address Ellergreen Road
Liverpool
Merseyside
L11 2RY

REGISTERED PROVIDER DETAILS

Name Norris Green Community Health Forum 1044190

ORGANISATION DETAILS

Name Norris Green Community Health Forum
Address Ellergreen Road
Liverpool
Merseyside
L11 2RY

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Ellergreen Community Crèche provides Sessional Day Care for children aged 2-5 years whose parents are attending courses within the centre. The sessions operate in the morning and in the afternoon, term time only, and cater for a maximum of 24 children. A large play room is provided plus an outside play area.

There is also an Out of School Club which is available for children attending local schools. This is registered for 32 children aged 4-8 years. A large room is provided for play plus a large outside play area. The Out of School club also operates daily during the school holidays.

Ellergreen Community Centre is situated in Norris Green, in a Sure Start Area of Liverpool, close to shops and other local amenities. The Centre is run by an elected committee of staff and a designated manager who is qualified and experienced in childcare and play work.

How good is the Day Care?

Ellergreen Out of School and Community Crèche provides satisfactory care for children.

The staff give a high priority to keeping the children safe. Health and safety policies and procedures are understood and carried out by all of the staff who also received training in child protection with clear and comprehensive policy in place.

The premises are new, attractively decorated and welcoming. There is a good variety of interesting activities ensuring the children are well occupied and happy. There is a need for more equipment, toys and posters to provide positive images of different cultures and disabilities.

In the out of school club staff are friendly and approachable and they develop close relationships with the children who have a consistent and sensitive approach to behaviour management. The children are co-operative and well behaved. The atmosphere is friendly and relaxed and the staff play with the children, talk to them and help them with their homework. The out of school group particularly enjoy playing games and sports and one male member of staff is skilled in this area of play.

In the crèche the staff provide a wide range of toys and activities including outside

play. The staff are friendly and affectionate and help the children to learn new skills and to feel happy and secure.

The staff work with parents and other professionals to ensure that children with special needs are included in all of the activities and accepted by the other children. However, they need to develop written policies and procedures in relation to special needs.

Relationships with parents are good. The staff speak to the parents when they collect their children and keep them informed about any problems or achievements. Parents and children are sometimes asked to complete evaluation forms and to suggest ways in which the service could be improved.

What has improved since the last inspection?

Since the last inspection the crèche has provided a base area for the children under 2 years of age in the crèche. The staff have also received training in child protection and are familiar with the Child Protection Committee procedures. The operational plan has been started but requires additional work.

What is being done well?

- The premises are new, clean and well decorated.
- There is a good range of toys and activities which provide the children with an interesting and stimulating environment.
- The staff develop close relationships with the children which enables them to feel happy and secure.
- The children are well behaved and respond well to the sensitive and appropriate behaviour management strategies of the staff.
- The staff are friendly and approachable and they have good relationships with parents. They keep them informed about their children and seek their advice about how to improve the service.

What needs to be improved?

- the information for parents about how to complain and the procedures to be followed in relation to lost and uncollected children;
- the information available relating to children with special needs;
- the operational plan;
- the induction procedure for new members of staff.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
10	devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff	31/12/2003
14	devise a statement of the procedure to be followed if a parent fails to collect a child or a child is lost	31/12/2003
14	make available to parents a written statement that provides details of the procedure to be followed if they have a complaint.	31/12/2003
2	implement an action plan that sets out how supervisors will achieve a level 3 qualification.	31/12/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Devise a system for the induction of new staff.
2	Expand the operational plan to include all of the policies and procedures.
5	Provide more toys, equipment and posters which reflect equality of opportunity.
6	Provide a written check list for risk assessments.
10	Obtain a copy of the Code of Practice (2002) for the Identification and Assessment of Special Educational Needs.
11	Ensure that the behaviour management policy has a reference to bullying and how it will be dealt with.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.