



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 139139

INSPECTION DETAILS

Inspection Date 21/05/2003
Inspector Name Maria Therese Conroy

SETTING DETAILS

Setting Name Once upon a Time (1)
Setting Address Meeting House, York Road
Uxbridge
Middlesex
UB8 1QW

REGISTERED PROVIDER DETAILS

Name Ms Lorna Hackland - Crowther

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Once Upon a Time Day Nursery operates from the Friends Meeting House in central Uxbridge in the town centre. The nursery has use of a kitchen and two main play rooms. The play rooms are also used for sleep and meal times. There are three toilets including one for people with disabilities and three nappy changing areas. The premises have two gardens which are used by the nursery. The nursery serves the local area and provides child care for working parents. Children are provided with cooked meals which are prepared on the premises. The nursery is registered to provide care for 26 children age three months to two years. Where necessary the nursery staff work with other child care professionals to support children who have special needs. The nursery is open from 8:00 a.m. to 6:00 p.m. Monday to Friday throughout the year. There are eleven staff who work directly with the children, ten of whom have a relevant childcare qualification. The ratio is 1:3. There are two domestic support staff. A supernumerary manager and an area manager are also employed. All of the staff have a first aid qualification which is relevant to babies and young children, in addition they all have access to regular training. The "Highscope" approach is practiced throughout the nursery.

How good is the Day Care?

The daycare setting provides good care for children. The nursery makes good use of the environment, they use posters, children's work and displays to make it bright and cheerful. A detailed operational plan is in place which works well. Staff attend regular training to keep them up to date with developments in current practice. A homelink book provides the opportunity for the nursery and parents to share information. Toys and equipment are in good condition, clearly labelled and easily accessible to the children. Written records are well kept and easily accessible. Most of the staff have attended health and safety training. Risk assessments are undertaken to ensure health and safety issues are addressed. The keyworker system is in place and allows staff to get to know their key children well. Good hygiene practices are in place. All of the staff have a first aid certificate which is relevant to babies and young children. A varied menu is available which allows for individual dietary requirements. Staff are aware of the children's individual needs and work with the parents to meet those needs. A varied range of activities are available to the children, including both indoor and outdoor play. The activities are planned in advance. There are both structured and free play opportunities for the children. The atmosphere is relaxed and allows for the babies individual routines to be met. The nursery works in partnership with the parents by ensuring they are fully aware of the policies and

procedures and by having a range of information displayed in the hallway of the nursery. Parents are welcome to come into the nursery at anytime and participate in the activities. They are also encouraged to become involved in various fundrasing events.

What has improved since the last inspection?

The nursery has rearranged one of the playrooms to allow more floor space to be available, as this was limited last year due to storage of furniture. An action plan was submitted detailing how this would be undertaken, this was checked at the inspection and is now working well. The room divider which was broken has now been fixed. Risk assessments are now undertaken and recorded, they cover both indoor and outdoor activities and health and safety issues. The cook and one of the child care staff have attended an intermediate food hygiene course and attained the certificate.

What is being done well?

A detailed operational plan is available which is clearly written. Staff are valued and have good access to training in all areas. All staff attend regular training. (standard 2) Home link books are used as a method of sharing information between the parents and the nursery. Baby profiles including developmental records, art work and photos are completed on a regular basis and shared with parents twice a year.(Standard 2) Toys are clearly labelled and sorted into categories. There are a variety of toys available including those with positive images of diversity, the activities available offer different play experiences. (Standard 5, 9) All of the staff have a relevant first aid qualification. Clear procedures for good hygiene practice and notifying parents of serious illness is in place.(Standard 7) Lunchtime is a sociable time and babies can follow their own routines.(Standard 8) The nursery works well with parents, information in the hall is easily accessible to the parents. A daily diary is sent home with the child. A photo board includes any staff who may have access to the children and their roles.(Standard 12) Records are well kept. Parents are asked to confirm in writing that they have read and understood the policies and procedures.(Standard 14)

An aspect of outstanding practice:

The nursery keeps excellent records. All of the information is well recorded and stored in clearly marked files. The information is easily accessible although confidentiality is maintained. The nursery undertakes various questionnaires and self assessments to improve practice and the service they provide to the families they work with (standard 14).

What needs to be improved?

N/A

Outcome of the inspection

Good

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
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The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.