



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 133702

### INSPECTION DETAILS

Inspection Date 28/01/2004  
Inspector Name Susan Victoria May

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Woodcote Pre-School Group  
Setting Address Woodcote Village Hall  
Reading Road, Woodcote  
Reading  
Berkshire  
RG8 0QY

### REGISTERED PROVIDER DETAILS

Name The Committee of MANAGEMENT COMMITTEE 1020592

### ORGANISATION DETAILS

Name MANAGEMENT COMMITTEE  
Address WOODCOTE PRE-SCHOOL GROUP  
WOODCOTE VILLAGE HALL, READING ROAD, WOODCOTE  
READING  
BERKS

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Woodcote Pre-school is located in the Village Hall in Woodcote. The provision serves the needs of families in the surrounding area. It is in an area of little ethnic diversity and this is reflected in the intake of children.

The provision accepts 24 children between the ages of two and five years old. The provision is in receipt of funding for three and four year olds. The pre-school currently supports children with special needs and one child with English as an additional language.

The pre-school opens Monday to Friday between 09:15 - 15:00 and offers snacks and lunch. It opens term time only.

Seven staff work directly with the children, 5 of whom hold appropriate qualifications in childcare. One member of staff is currently working towards an NVQ 3 in childcare. A cook is employed who helps supervise children at lunchtime.

### How good is the Day Care?

Woodcote Pre-school offers satisfactory care for children. Staff provide a warm and welcoming environment for the children. Activities and resources available are interesting, varied and suitable for the ages of children attending. Staff make good use of the resources available to them, staff respond well to the children's interests and promote learning in all areas.

The staff work well as a team and all contribute to planning the daily activities. Effective deployment of staff ensures the children have adequate support and are safe within the building and on outings.

The children respond to the positive reinforcements and expectations of staff regarding behaviour management. Staff are good role models. Staff promote the welfare and development of children with special needs in partnership with the parents and other relevant parties. Children enjoy the varied and existing activities available and participate enthusiastically.

The staff have a good relationship with parents. There is an effective system for sharing information and concerns with parents. Most policies and procedures are in place, these are reviewed and updated regularly.

**What has improved since the last inspection?**

Not Applicable

**What is being done well?**

- Staff have very good relationships with children and know them well. The children are happy and settled.
- Staff demonstrate positive behaviour management techniques and provide good role models.
- Staff promote the welfare and development of children with special needs in partnership with the parents and other relevant parties.
- There are comprehensive policies for all safety issues. Staff make children's safety a high priority both inside and outside the nursery

**What needs to be improved?**

- statement to provide parents with clear details of the procedure to follow if they have a complaint
- procedure ensuring parents are aware medical consent forms are for seeking emergency medical advice or treatment.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
12	make available to parents a written statement that provides details of the procedure to be followed if they have a complaint	06/02/2004

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
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Std	Recommendation
7	The procedure for ensuring parents are aware consent is for seeking emergency medical advice and treatment.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*