



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 134463

INSPECTION DETAILS

Inspection Date 01/03/2004
Inspector Name Dorothy Jean Little

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Cogges Under 5's Association
Setting Address Cogges Playgroup, Cogges Church Centre
Church Lane
Witney
Oxfordshire
OX28 3LA

REGISTERED PROVIDER DETAILS

Name The Committee of Cogges Under 5's Association 1037157

ORGANISATION DETAILS

Name Cogges Under 5's Association
Address Cogges Playgroup, Cogges Church Centre
Church Lane
Witney
Oxfordshire
OX28 3LA

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Cogges Pre-school Playgroup was founded 21 years ago. It is located at the end of a quiet road in a church hall with a turning area and parking outside. There is no specific catchment area for the group.

There are currently 48 children on the roll. This includes 4 children with special needs, there are no children who have English as a second language.

The group opens four days a week during school term times. Sessions are from 09:15 to 11:45 and 12:30 to 15:00.

There are 9 members of staff, of whom three hold a recognised childcare qualification and others are currently working towards their Diploma in Pre-School Practice.

The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Cogges under 5s Association provides good quality care for the children. The consistent staff team work well together to provide an effective organisation of the setting. Documentation is available but in a format that is difficult to access. The recording of accidents needs to be reviewed to maintain confidentiality. The group is well-resourced and equipment is well-maintained.

Staff see children's safety as a priority and implement new procedures as necessary. Children benefit from a sociable snack time where they have healthy snacks and are encouraged to develop independence by helping in its preparation.

Children are well cared for and making progress. The wide range of activities and equipment is used imaginatively to help the children learn about the world around them. Photograph albums help the children reflect on what they have learned. Children are generally well behaved and respond well to the consistent daily routines and clear boundaries.

Parents comments reflect well on the children's development and their warm welcome within the group. Staff are available to meet and talk to parents on a daily

basis and share important information about their children.

What has improved since the last inspection?

not applicable

What is being done well?

- A good staff ratio enables staff to be effectively deployed throughout the building to enhance the children's care and safety. Consistent staffing fosters warm relationships with the children, supports their emotional development, enabling children to make choices and practise new skills.
- The pre-school has a positive relationship with parents who feel their children are happy and settled in the caring environment. Staff take time when necessary to talk to parents and share information about the care of their children.
- Staff make good use of the space available and create a welcoming environment for the children and their parents. The premises and activities are effectively laid out and equipped to support children's progress and good care. Examples of children's creativity are well displayed.
- Staff show an interest in what children say and do and encourage them to do well with appropriate guidance and plenty of praise. As a result children feel secure, behave well and play with confidence.

What needs to be improved?

- details for parents and staff; a clear operational plan that explains the organisation, policies and practices within the group.
- recording of accidents, specifically a method of recording accidents for parents to sign that maintains confidentiality.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	implement a confidential procedure for recording accidents

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.