



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY235215

INSPECTION DETAILS

Inspection Date	06/04/2004
Inspector Name	Denys Rasmussen

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Culvers House Out of School Club
Setting Address	Culvers Community Room Orchard Avenue Mitcham Surrey CR4 4JH

REGISTERED PROVIDER DETAILS

Name	London Borough of Sutton Play Service
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ORGANISATION DETAILS

Name	London Borough of Sutton Play Service
Address	The Grove, High Street Carshalton Surrey SM5 3AL

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Culvers House Out of School Club has been registered since 2002.

It is situated in Culvers Community room, within the grounds of Culvers Primary School, which is located in a residential area of Mitcham junction.

The service is owned by Sutton play service, and serves children aged four years six months to eleven years, from Culvers and Hackbridge primary schools. The service can take up to 32 children at one time. Children attend for a variety of sessions. The centre has systems in place to support children who have special needs.

The service operates after school and during the school holidays. Sessions are from 15:00 until 17:45 after school and 08:45 until 17:45 during school holidays.

There are seven staff, three of whom have relevant childcare qualifications. Staff are employed from Sutton play service depending on how many children are on roll at each holiday period.

How good is the Day Care?

Culvers House Out of School Club provides satisfactory care overall for children aged over four years six months.

It offers a warm and welcoming environment in a community room attached to a primary school which allows direct access to all necessary facilities. There are consistent routines in which the children are fully involved in. The good ratio of staff to adults, good positive interaction and the choices given to the children ensure good relationships are fostered. The quality of play resources and activities on offer is good. All children are valued, listened to and their individual needs met.

The centre have good health and safety systems and risk assessments in place to ensure the environment is safe and secure, however no staff currently are qualified to administer first aid. Children are encouraged to follow good hygiene practises. Parents are informed about the activities on offer by a leaflet and by a display on the window. Some policies and procedures are not shared with parents and are not available on the premises. Most paperwork is in place however some lack the necessary detail.

What has improved since the last inspection?

Not applicable

What is being done well?

- There is a high ratio of staff to children, ensuring that children's individual needs are well met.
- The consistent positive behaviour management ensure children play well together and understand the rules.
- There is a good range of play resources for both indoor and outdoor use. These are used creatively by staff to sustain children's interest.

What needs to be improved?

- the availability of staff who are first aid trained.
- notification of staff changes.
- qualifications of person in charge.
- the registration system.
- availability to staff of the centre's policies and procedures.
- the sharing of information to parents regarding the child protection and equal opportunities policies.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
7	Develop and implement an action plan detailing how at least one member of staff with a current first aid	30/06/2004

	certificate will be on the premises or on outings at any one time	
14	Ensure Ofsted is notified in any changes in staff at the earliest opportunity.	30/05/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
1	Ensure that the person in charge has at least a level 3 qualification appropriate to the post.
2	Include the times of the children's arrival within the registration system.
2	Ensure the centre's policies and procedures are available to the staff at all times.
9	Devise an equal opportunities policy that is consistent with current legislation and guidance and is relevant to the centre. Ensure that this is understood and implemented by all staff and shared with parents
13	Share child protection procedures with parents before the child's admission to the centre.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.