



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 302023

INSPECTION DETAILS

Inspection Date 04/05/2004
Inspector Name Melissa Louise Patel

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Cottingley Manor Private Day Nursery
Setting Address Cottingley Manor, Cottingley New Road
Bingley
West Yorkshire
BD16 1TZ

REGISTERED PROVIDER DETAILS

Name Mrs Linda Seward

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Cottingley Manor Private Day Nursery is privately owned. The owner also owns three additional nurseries. Cottingley Manor opened in December 1999. The opening times are Monday to Friday 07:00 to 18:00 except for bank holidays.

The Nursery is in Cottingley near Bingley and is based on the first floor of Cannons Health Club. There is an enclosed play area to the rear of the premises. There are currently 52 children cared for Thirteen children are in receipt of nursery education funding. There are currently nine staff. Five of the staff hold a qualification equivalent to level 3 in child care. One staff member is a qualified teacher and two staff are working towards a child care qualification. There has recently been support from an early years advisory teacher.

How good is the Day Care?

Cottingley Manor Day Nursery provides good quality care for children.

There is a commitment to staff training. An effective operational plan is available which reflects the quality of the day-to-day operation of the nursery, including organisation of space, written routines, policies and activities which are displayed and fully reflects practice in the nursery. All required documentation is in place.

Generally staff give high priority to ensuring children are safe inside and outside the nursery, and the premises are secure.

Outdoor play is provided in a safe enclosed area. Regular health and safety checks are made and there are three members of staff trained in first aid. The nursery is clean and suitable procedures are in place to ensure hygiene routines are followed. Children are encouraged to wash their hands at appropriate times. A written menu is provided and fresh meals are made on the premises daily. There is a child protection policy and suitable procedures are in place to protect children.

Activities are well planned to ensure children receive a good range of varied activities and resources. However, they do not always reflect equal opportunities. Positive behaviour is encouraged well and appropriate procedures are in place to ensure there is a suitable impact on children's behaviour.

Staff have a good relationship with parents and information is shared daily. Written information is also shared with parents and an information board is provided for

parents in the entrance to the nursery.

What has improved since the last inspection?

At the last inspection the nursery agreed to address actions relating to staffing and the key worker system. Resources to promote positive images. Safety with regard to emergency evacuation, and named staff members within the setting to have responsibility for behaviour management and child protection issues.

All of these issues have been addressed, with the exception of positive images relating to disability. The implementation of these changes further promote the safety and well being of children in the setting.

What is being done well?

- The range of resources are good. They provide for the full age range and offer sufficient challenge and stimulation. Designated areas are set in the 2 to 5 year room for mark making, imaginative play, construction etc.
- There is an effective operational plan and good staff deployment which includes a suitable ratio of staff to children which ensures children are given sufficient attention to aid their development.
- Children's behaviour is good. Staff are skilled at encouraging positive behaviour through child centred activities.
- Children's independence is developed well by encouraging babies to self feed and providing opportunities for babies to experiment with resources.
- Good 1 to 1 support is given to babies when unsettled e.g. responding appropriately to their needs by providing cuddles and reassurance.
- The setting provides a balanced diet for children which is reflected in the menu provided.
- There is a good overall standard of safety which is made effective by checks to the premises and equipment.
- Parents are well informed about the provision by displays on notice boards. Written observations of children and news letters.

What needs to be improved?

- children's access to the staff toilet
- development of resources to reflect disability.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Make staff toilet inaccessible to children.
9	Continue to develop resources to demonstrate positive representation of disability.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.