



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 253500

INSPECTION DETAILS

Inspection Date	26/01/2004
Inspector Name	Jill Scargall

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Bailgate Pre-School Playgroup
Setting Address	Methodist Church Hall Bailgate Lincoln Lincolnshire LN1 3AR

REGISTERED PROVIDER DETAILS

Name	The Committee of Bailgate Pre-School Committee
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ORGANISATION DETAILS

Name	Bailgate Pre-School Committee
Address	c/o Methodist Church Hall Bailgate Lincoln Lincs

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bailgate Pre-school opened about 25 years ago, and serves the local community. It operates from two rooms within the Methodist Church Hall in the centre of Lincoln. The group has access to a kitchen and toilets. Children from ethnic minority groups within the community use this resource.

There are currently 27 children on roll. Children attend a variety of sessions over the week. The group supports children with special needs and those children whose first language is not English.

The group opens every day of the week during term time, apart from Tuesdays. Sessions last from 9.15 am to 11.45 am.

Four staff work with the children and there are several relief staff and volunteers. Core staff have appropriate Early Years qualifications. The group is a member of the Pre-school Learning Alliance.

How good is the Day Care?

Bailgate Pre-school Playgroup provides satisfactory care for children. Staff greet children at the door and make them welcome, staff relate well to children and are considerate of their welfare. The group have spacious accommodation and a wide range of age/stage appropriate toys. Staff working with children have appropriate childcare qualifications but need to address the need to update their training on a regular basis. Most documentation is accurately kept but the group need to add to their policies.

The group make sure that children are safe when on the premises and regular fire practises are held. However, they do need to carry out risk assessments of the setting. There is an emphasis on children's hygiene routines, water is provided at all times for refreshments and children enjoy a pleasant social occasion at "snack" time when staff sit and talk to them sociably and staff nurture those with fewer social skills or who are feeling unwell. The group promotes equal opportunities well by encouraging all children to take part in play activities and by providing a variety of experiences of different cultures, festivals, stories, music and costume.

Staff promote good behaviour with the children and use distraction strategies to good effect. Policies are available to support Special needs and Child Protection but

staff have insufficient knowledge of necessary procedures. Children do have a daily routine but planning for the Foundation stage lacks focus and is insufficiently related to the Early Learning Goals.

Parents are welcomed into the group at any time and are supplied with a brochure and newsletters, however there is no system in place for a formal regular exchange of information with parents.

What has improved since the last inspection?

At the last inspection the group were asked to:

Ensure the safety of the glass at the front of the building. This glass is kite marked and is toughened glass and contributes towards making the building safe for children.

The group were asked to ensure that fresh drinking water is available to children at all times. A camping container of fresh water and cups are provided for children's use. These are situated at child-level so they may help themselves if they are thirsty.

A clear policy for administering medication with parental permission and permission for emergency treatment was requested. This has now been implemented in order to protect children's safety.

The group were asked to develop a system for conducting risk assessments of the premises. This has not been carried out and impacts upon the health and safety of the children.

The group were asked to demonstrate how they will observe and plan for children's development. This has not been carried out and reflects upon the efficiency of the setting in providing a planned programme of activities to further children's progress towards the Early Learning Goals.

What is being done well?

- Children are praised and encouraged in all their activities, they are kind to one another and are keen and willing to assist with tidying up.
- Staff sit with children at snack time and enjoy a sociable occasion, drinking water is available at all times.
- An orderly environment is maintained and children are encouraged to contribute to this by taking responsibility for assisting in putting toys and equipment away safely.

What needs to be improved?

- an operational plan is to be produced
- planning showing how children are working towards the Early Learning

Goals, including aims and objectives, activities and equipment used and deployment of staff and observation, recording and assessment of children's work

- policies showing an operational procedure for outings and policy for sick children
- risk assessments to be carried out
- further training to familiarise staff with Child Protection procedures and the code of practice for identification of Children with Special Educational Needs
- formal procedure for sharing children's progress with parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
3	Forward written evidence showing how daily plan of children's activities will be produced and how you will observe what children are doing and use your observations to plan the next steps for children's play, learning and development.	05/03/2004
6	Forward written plans showing how a system for conducting risk assessments of the premises will be carried out.	05/03/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Produce an operational plan ensuring that all the items outlined in the guidance are included.
6	Produce a written outings policy
7	Produce a written policy to explain to parents the procedures for dealing

	with sick children.
10	Ensure that at least one member of staff is familiar with the special needs code of practice and can support the other staff by disseminating information
12	Ensure that there is a formal procedure in place to report children's progress to parents.
13	Ensure that all staff have knowledge of Child Protection procedures and are able to put them into practice.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.