



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 110385

INSPECTION DETAILS

Inspection Date	03/07/2003
Inspector Name	Lisa, Marie Ellis

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Time Out Childcare
Setting Address	Whiteley Primary School Yew Tree Drive, Whiteley Fareham Hampshire PO15 7LA

REGISTERED PROVIDER DETAILS

Name	The partnership of TIME OUT CHILDCARE
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ORGANISATION DETAILS

Name	TIME OUT CHILDCARE
Address	58 Trevoise Way TITCHFIELD COMMON Fareham Hampshire PO14 4NQ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Time Out Childcare is a privately owned out of school provision that registered in 1999. It is situated at Whiteley Primary School, Fareham.

The provision is registered to provide care for 40 children in full time education up until the age of 8 years, although it is the groups practice to take children until they reach 12 years of age.

During school holidays the group is open from 08:50 - 18:00 and serves the local and surrounding areas. In term time it is open from 15:00 - 18:00 and serves children who attend Whiteley school only.

The group consists of 8 members of staff and a volunteer who all either already hold relevant qualifications or are currently on training programmes.

How good is the Day Care?

Time Out Childcare provides good quality care for children. The group is well organised, with all staff qualified or on training to enable them to meet children's needs. Children have the use of a bright and well maintained hall that houses all the equipment in large storage cupboards that they can freely access to increase their independence. Most of the required documentation is in place.

Staff give a high regard to the health and safety of the children and all staff hold current first aid certificates. A varied tea time menu is provided for the children that they help to prepare. The group meets the individual needs of all children by finding out relevant information from parents to enable them to met their needs effectively. Equipment reflects diversity to teach children about the wider community and all children have access to all equipment.

Staff interact well with the children, encouraging them to be independent and praising them to make them feel good about themselves. Children are clear of the groups rules and behaviour is good.

Staff work with the parents to follow their wishes to ensure consistency of care for the children. Parents are provided with half termly newsletters to keep them informed of what is going on in the group. Confidentiality is respected with staff being able to speak to parents privately if required.

What has improved since the last inspection?

This section is not applicable as no actions or recommendations were raised at the last inspection.

What is being done well?

- The group has a wide range of safe, accessible and well maintained equipment that promotes learning in all areas, reflects equality and provides sufficient challenges for children of all ages.
- The group gives safety a high priority and ensures effective precautions are in place to keep children safe. Most of the staff have undertaken health and safety training to increase their safety awareness. A full risk assessment is carried out termly to identify risks and fire drills are practised termly, using various escape routes to prepare the children in case of a fire.
- Most staff hold food hygiene certificates. Children always have access to drinks and are given a drink and biscuit on arrival at the after school club. Children help staff prepare the tea which provides them with a choice of food, including fresh fruit. The group is able to cater for children with special dietary requirements or are happy for parents to supply if they wish.
- The children in the group have contributed to the poster of the club's rules to get them involved in positive behaviour. The staff are consistent with each other and clearly define the boundaries so all children know what is expected of them. Positive behaviour is praised and star charts are used to encourage children and make them feel valued.

What needs to be improved?

- documentation to include a lost child policy, Ofsted contact details on complaints procedure and full details in accident and medication book. (standard 14)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Provide a written procedure to be followed in the event of a child being lost.
7	Ensure full details are recorded in the accident and medication book.
12	Improve the procedure to inform parents of Ofsted's contact details should they have a complaint.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.