



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 145874

### INSPECTION DETAILS

Inspection Date 08/04/2003  
Inspector Name Janet Hamdy

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Codford Caterpillars Pre School  
Setting Address The Cocoon, Codford School  
Cherry Orchard, Codford  
Warminster  
Wiltshire  
BA12 0PN

### REGISTERED PROVIDER DETAILS

Name Codford Caterpillars Pre School 1026038

### ORGANISATION DETAILS

Name Codford Caterpillars Pre School  
Address Codford Caterpillars Pre School  
The Cocoon, Codford, Cherry Orchard  
Warminster  
Wiltshire  
BA12 0PN

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Codford Caterpillar Pre- School has been in operation for fifteen years and moved to the present location in November 2001.

The pre-school is situated in the grounds of Codford Church of England Primary school in Codford. The pre-school caters for 24 children from two to five years and is open term times from 9.00 am to 12.00 pm Tuesday and Friday and on Mondays Wednesdays and Thursdays from 9.00 am to 2.45 pm. There are 24 children currently on role, none of the current children have special educational needs or speak English as an additional language. Most of the children who attend the pre-school live in the local community. Funded three and four years olds are accepted.

The provision is situated in a modern pre- fabricated building. The accommodation consists of an entrance hall, a large open plan activity room, a smaller activity room, children's toilets, kitchen, and an office.

The large room is mainly used for creative, table games and free play activities. The smaller room is used for imaginative play, a book area and group times. There is an outdoor play area to the rear of the property. A light snack is provided at each session. Parents provide a packed lunch for children who stay for the longer sessions.

The pre-school has a manager and staff team. Two staff hold the diploma in pre-school practice. Two staff are currently completing an NVQ level 2 course. The pre-school is managed by a parents committee. The setting receives support from the Early Years Development and Childcare Partnership.

### How good is the Day Care?

The setting provides satisfactory care for children.

The provision is warm and welcoming clean and well organised and the setting has a range of toys, equipment and creative materials.

Topics carried out with children encourages them to be aware of good hygiene practices. Staff are deployed effectively to ensure good levels of safety. However, at present risk assessments are not carried out and systems for staff induction training

are not in place.

Staff create a stimulating environment where children learn through a wide range of activities, they solve problems and express their imagination in creative activities. However children have limited opportunities to make decisions about their play and learning. Staff get on very well with the children and deal with their behaviour in a positive manner.

Staff have built good relationships with parents and have established a process to obtain their comments and suggestions, and the parents committee gives support to the staff team. Documentation is mostly in place, but the provision must obtain agreement to seek emergency medical treatment or advice.

### **What has improved since the last inspection?**

No actions given at previous inspection.

### **What is being done well?**

- Wide range of creative activities that give children opportunities to solve problems and express their imagination. Children have opportunities to experience a variety of activities.(Standard 3)
- Staff deployed effectively to ensure good levels of safety.(Standards 2 and 6)
- The provision is clean and well organised, topics carried out with children encourages them to be aware of good hygiene practices. (Standard 7)
- Staff deal with children's behaviour in a positive way.(Standard 11)
- Staff build good relationships with parents and have established a process to obtain their comments and suggestions, and the parents committee gives supports to the staff team.(Standard 12)

### **What needs to be improved?**

- the process for risk assessment. (Standard 6)
- the opportunities for children to make decisions about their play and learning.(Standard 3)
- the agreement from parents to deal with emergency medical treatment or advice.(Standard 7)

### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Introduce staff induction training.
3	Increase opportunities for children to make decisions about their learning as they choose from a range of activities.
6	Introduce procedures to regularly conduct a risk assessment on the premises and outdoor area, to identify actions to be taken to minimize identified risks.
7	Obtain agreement from parents to seek emergency medical treatment or advice.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*