



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY217314

### INSPECTION DETAILS

Inspection Date 01/03/2004  
Inspector Name Anne Legge

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Puffin at Beer Playgroup  
Setting Address Male Lane  
Beer, Nr Seaton  
Devon  
EX12 3NB

### REGISTERED PROVIDER DETAILS

Name The Committee of Puffin Under Fives Playgroup

### ORGANISATION DETAILS

Name Puffin Under Fives Playgroup  
Address Mare Lane  
Beer, Nr Seaton  
Devon  
EX12 3NB

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Puffin under Fives Playgroup is situated in its own modern building, adjacent to Beer Church of England Primary School. Children use one main playroom, with toilet facilities adjoining, and outdoor hard and grassed areas. They also have access to the school hall and playground for some activities. The playgroup is committee run and is registered to provide care for up to 26 children, aged 3 to 5 years during playgroup sessions, and for 26 children, aged 3 to 8 years at its after-school and breakfast clubs. The playgroup is open from 09:00 to 15:30 on weekdays in term time, and children attend morning or afternoon sessions, or both, with some also attending the late and lunch clubs between 11:30 and 13:00. Breakfast club is from 08:00 until 09:00 and the after-school club from 15:30 to 18:00. There are four staff, all of whom have appropriate child care qualifications or are about to complete them. Parents are encouraged to help at the playgroup, on a rota basis or to serve on the management committee. Support is received from the EYDCP and the playgroup is beginning a Quality Assurance programme with the Pre-school Learning Alliance. There are close links with the school and the Reception teacher visits weekly, to teach music.

### How good is the Day Care?

Puffins Pre-school, After-school Club and Breakfast Club provide satisfactory care for children. Children are cared for in attractive surroundings, with plenty of space and sufficient resources to allow them to choose from a variety of activities. Staff are appropriately qualified and committed to further training. All policies and most of the required documents are in place, although some lack sufficient detail.

Standards of safety are high and all areas and activities are appropriately risk assessed. Children are taught good hygiene routines and all health matters are satisfactory. Staff are very well informed regarding equal opportunities and child protection issues and procedures. Children with special needs are adequately supported. Staff provide healthy meals and snacks, ensuring that all dietary needs and preferences are respected.

Staff plan a wide range of indoor and outdoor activities for children. They develop good relationships with children and use praise to encourage good behaviour. The organisation of activities and the deployment of staff do not always ensure that children are adequately supported in their play, or during everyday routines, so they are sometimes unsure how to behave.

Staff provide good information for parents and have effective procedures for helping children to settle at the pre-school. Parents are given regular opportunities to share information and to learn about their child's progress.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The playgroup, breakfast club and after-school club meet in a large and comfortable building, where staff organise space and resources effectively, to offer a wide range of play opportunities for children.
- Safety is given a high priority. Staff are careful to ensure that risk assessments are carried out appropriately and children are taught to identify hazards.
- Staff are committed to equal opportunities and ensure that all individual and cultural differences are valued.
- Children are provided with nutritious snacks and meals and staff ensure that all dietary needs are met.
- Staff have a good understanding of all child protection issues and procedures.
- Parents receive regular information about the playgroup and about their child's development.

#### **What needs to be improved?**

- the organisation of activities and daily routines, so that children interact sufficiently with adults and know how to behave well at all times
- a record of significant incidents, to be shared with parents
- attendance registers, to show times of children's arrival and departure
- medication records, to include the signature of a parent after administration
- the complaints procedure, to include accurate details of how and when parents can contact Ofsted.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
11	Develop staff's understanding of effective ways to manage children's behaviour, including appropriate organisation of activities and routines, and sufficient adult interventions in play.
11	Keep a sufficiently detailed record of significant issues and share this with parents.
14	Ensure that all records relating to day care activities are up-to-date and sufficiently detailed, including the complaints procedure, records of medicines administered to children, and attendance registers.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*