



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY267198

### INSPECTION DETAILS

Inspection Date	11/11/2004
Inspector Name	Sally Hall

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Tedburn St Mary School
Setting Address	School Lane Tedburn St. Mary Exeter Devon EX6 6AA

### REGISTERED PROVIDER DETAILS

Name	The Committee of Tedburn St Mary School
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### ORGANISATION DETAILS

Name	Tedburn St Mary School
Address	School Lane Tedburn St. Mary Exeter Devon EX6 6AA

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Tedburn St Mary After School Club occupies various rooms in Tedburn St Mary Primary School, which is situated in the centre of the village. It has been registered since January 2004 to provide after school care for 24 children aged 4 to 8 years and children can attend up until the age of 11. It provides a breakfast club from 8:00 to 9:00 and an after school from 15:30 to 17:45, Monday to Friday, term time only.

The club has use of the school hall, library, computer suite and the fully enclosed playground and field, as well as toilet and kitchen facilities.

The club is managed by a committee of school staff, governors and parents. Two staff are employed and the play leader is currently undertaking NVQ3 training in Playwork. Children with special needs are able to attend.

### How good is the Day Care?

Tedburn St Mary Out of School Club provides satisfactory childcare. The sessions are organised well to provide children with a range of play opportunities. Children are very secure, confident and happy in the setting and relate well to each other and the two members of staff. Resources are rotated during the week to give children a range of play and craft opportunities. Not all the documentation is completed fully to meet the standards and regulations.

Children are supervised very well, however there are no arrangements in place to complete fire drill practices. Hygiene is promoted well with the children. Staff provide a varied range of snacks including breakfast. Snack time is enjoyed by the children and their independence encouraged and social skills promoted well. Staff ensure children are treated equally, but their knowledge for promoting equal opportunities and raising children's awareness of diversity is limited. They have a sensitive understanding of caring for children with special needs and their knowledge is increasing. There is good liaison between the school and parents in this area. They are clear about the procedure to follow for dealing with child protection. Behaviour management is handled well and staff are active in promoting positive behaviour with the children.

Children are able to attend after school activities and then attend the club. They have use of computers and a range of craft and play opportunities. Staff endeavour

to meet children's individual needs and interests. Some children are only in attendance for a short period.

Parents are warmly welcomed and information is shared on a daily basis.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The staff provide a warm and caring environment, enabling children to be very secure, confident and happy.
- The staff manage behaviour well and are active in promoting positive behaviour.
- Children are provided with a varied range of snacks and social skills are promoted at this time.
- Staff have a sensitive understanding of supporting children with special needs and plan a varied range of play opportunities for all children.

#### **What needs to be improved?**

- arrangements for a qualified member of staff to act as deputy
- fire safety precautions, in particular fire drill procedure, fire practice and fire log book
- staff's knowledge and understanding of equal opportunities
- documentation, with particular attention to the accident book, special needs and complaints policies.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Develop an action plan that sets out how qualified staff will be covered when they are not available.
6	Meet any recommendations made by the Fire Safety Officer including fire drill procedure, practice and a fire log book.
9	Develop staff's knowledge and understanding of equal opportunities issues.
14	Ensure that all records hold all the relevant information in particular the accident book, special needs policy and complaints procedure.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*