



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY266683

### INSPECTION DETAILS

Inspection Date 08/09/2004  
Inspector Name Rachel Ayo

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Oatlands Funclub  
Setting Address Hookstone Road  
Harrogate  
North Yorkshire  
HG2 8BT

### REGISTERED PROVIDER DETAILS

Name Mrs Josephine Thompson

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Oatlands Funclub is a privately owned organisation and has been registered since July 2003. It provides before and after school care and holiday care. The club runs from Oatlands Infant School on the outskirts of Harrogate. Children have the use of a large main hall, a classroom and an adjoining arts and craft room. Children have access to the school playground and garden area for outdoor play. The club serves the children of the school and nearby Oatlands Junior School. The before and after school club is open from 07:30 until 08:55 and 15:15 until 18:30 and serves the children of Oatlands schools. During the holidays the club is open from 07:30 until 18:30 and serves the children of the wider community. There are presently 109 children on roll aged 4 to 11 years. Children attend on a full and part time basis. There are currently nine full time and part time members of staff. Three members of staff hold relevant early years qualifications and a fourth member of staff is working towards a recognised qualification.

### How good is the Day Care?

Oatlands Funclub is providing satisfactory care for children.

Parents and children are greeted in a warm friendly manner and the environment is adequately warm and welcoming. The organisation of the provision is adequate in most areas and minimum qualification requirements are met. There are good procedures in place relating to staff recruitment and vetting however, induction procedures are insufficient. A very good range of resources are available to children which meet individual needs and support all areas of learning, including an adequate range which reflect positive images of most groups included in equal opportunities. Most documentation is in place and most written policies and procedures are complete. Policies and procedures are shared effectively with parents.

The provision implements fire safety fully. Staff have a good understanding of maintaining children's safety on outings and in the outdoor area however hazards have not been adequately identified indoors to ensure that children are completely safe. All procedures relating to hygiene are implemented adequately and good arrangements relating to health are in place. Children are provided with healthy and nutritious snacks and their individual dietary requirements are met well. An excellent equal opportunities policy is in place and is reflected in most aspects of the provision. Staff's knowledge and understanding of child protection is weak.

A broad range of activities and play opportunities are provided for children, supported by planning. Children are encouraged to use their creativity and imagination. Staff hold positive relationships with the children. The setting promotes good behaviour and focuses on positive reinforcement. Children play and interact well with their peers.

Information is shared with parents and working in partnership with parents is of high priority. There are good arrangements in place to ensure that confidentiality is maintained.

#### **What has improved since the last inspection?**

not applicable

#### **What is being done well?**

- A broad range of activities are planned for children which support their physical, social and intellectual development. Children are encouraged to use their imagination and creativity with the resources provided i.e. children making tents out of large pieces of material. Staff engage themselves in the children's play and show interest in what they are doing. Positive relationships are held and children relate well to the staff members.
- Positive behaviour is valued and encouraged. Children's self esteem is supported through praise and encouragement. Children are given clear rules and boundaries to support their behaviour. This is reflected in how well children play and interact with their peers.
- A variety of healthy and nutritious snacks and drinks are offered to children which contributes to children's well being and development. Staff are fully aware of and effectively meet children's individual requirements including special dietary needs. These are recorded both in children's records and on a list which is displayed on a notice board. Children's likes and dislikes are acknowledged and children are encouraged to make choices in what they wish to eat.
- There is an excellent equal opportunities policy in place which includes resources, recruitment and inappropriate comments. Staff acknowledge children's differences and all children are treated equally and fairly. All children are encouraged to have equal access to a balanced range of resources which reflect no gender bias. Children are taught to respect each other and be non-judgemental which supports their social development.
- Staff have a good understanding of the importance of working in partnership with parents and carers. There are very good arrangements in place to ensure that parents are fully informed about their children and the provision through easy access to policies and good communication. Parents views and wishes are respected and adhered to in order to ensure consistency of care.

### What needs to be improved?

- the staff's knowledge and understanding of child protection issues and the child protection statement
- the current risk assessment, arrangements for reviewing safety arrangements regularly, and the safety of children indoors
- the behaviour management statement and arrangements for recording incidents of physical intervention
- the organisation of space and how it is used
- the induction procedures
- the resources that reflect positive images of disability.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
6	Reassess the current risk assessment and review safety arrangements regularly to ensure that all risks are identified sufficiently and made safe. Ensure that staff members implement health and safety requirements.	22/09/2004
13	Develop staff's knowledge and understanding of all issues relating to child protection and ensure that the child protection statement includes the contact names and numbers of the local police and social services and clear procedures to be followed in an event of an allegation being made against a member of staff.	22/09/2004

#### The Registered Person should have regard to the following recommendations

<b>by the time of the next inspection</b>	
<b>Std</b>	<b>Recommendation</b>
2	Ensure that all staff have induction training which includes health and safety and child protection policies and procedures in their first week of employment.
4	Ensure that space is organised and used effectively to meet the needs of all children.
9	Ensure that resources reflect positive images of disability.
11	Ensure that the behaviour management statement includes procedures for dealing with incidents of bullying and ensure that there is a separate incident book for recording any incidents of physical intervention.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*