



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 509632

INSPECTION DETAILS

Inspection Date 12/05/2003
Inspector Name Mandy Mooney

SETTING DETAILS

Setting Name Middle Park After School Club and Holiday Playscheme
Setting Address 150 Middle Park Avenue
London

REGISTERED PROVIDER DETAILS

Name Mr Alexander Thomas Williams

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Middle Park Out of School Club has been registered since February 1998. It operates from Middle Park Community Centre. The group has access to a main hall, hut, kitchen, toilets and an outside area. The group serves the local community. The group are registered to provide out of school care for 40 children aged from 5 years to under 8 years. Children with special educational needs are fully integrated into the group and appropriate support is offered to them. The group currently has no children who have English as an additional language. Middle Park operates five days a week, term time only and open daily from 7.30am to 9 am and 3.30pm to 5.30 pm. The club drops off and collects from Middle Park Primary School. Eight staff work with the children, this includes two joint managers. Of the staff employed, three have completed a relevant childcare qualification and the remainder are either in process of completing a qualification or are in the process of enquiring about a suitable level course to attend.

How good is the Day Care?

Middle park Out of school club offers satisfactory quality of care for children. This includes some good elements of care, specifically aiming at children's individual needs. The club provides an environment which is warm and welcoming to all and with this in mind, provides a good variety of activities and opportunities for the children to take part in. Staff have a good knowledge of the children's individual needs and interests. They provide good support for children with special needs and work closely with the local school to achieve this. Staff ensure they allow time to talk to the children and acknowledge their views and ideas. Staff provide a positive role model for the children and ensure consistency in behaviour management. Children are well cared for by the staff. Most aspects of health and safety are satisfactory. Children are offered a good variety of food, which they enjoy. Policies are in place, however not all policies are written and record keeping requires more detail. There is a strong commitment to staff training and all staff have either recently completed an appropriate childcare qualification or in the process of completing one. Both managers are very experienced and are also enquiring about an appropriate level three childcare qualification. Parents are made very welcome into the group and they are invited to stay to get to know the staff and how the club runs. Staff are available on a daily basis to talk to parents and provide regular updates about their children.

What has improved since the last inspection?

At the last inspection the club agreed to ensure that a vetting procedure is in place and that any person who has not had a police check is never left alone with the children. An action plan to be submitted to OFSTED detailing how at least 50% of all staff would hold a level 2 appropriate qualification in childcare. To ensure that a copy of the SEN code of practice is obtained, fully understood and implemented where appropriate. The club has requested police checks for all staff and volunteers and ensures that anyone who does not hold a police check is not left unsupervised with the children. An action plan wasn't submitted detailing how staff would achieve a relevant qualification, however all staff have either completed and in the process of completing a qualification. The club now has a copy of the SEN code of practice and this is understood and implemented by all staff.

What is being done well?

There are a wide range of activities provided for the children that meet their all round development. (standard 3) The children are offered a good variety of food, which they enjoy. (standard 8) Staff provide a positive role model and demonstrate a clear understanding of the individual needs of the children. (standard 9) Children with special educational needs and disabilities are fully integrated into the group and staff work hard to ensure all children are valued. (standard 10) The behaviour management strategies employed by staff are very effective. (standard 11) The club offers a warm and welcoming environment for both parents and children.(standard 12) There is clear statement relating to child protection and this is understood and implemented by all staff. (standard 13)

What needs to be improved?

the persons in charge to hold an appropriate level three qualification; (standard 1) the procedure for lost or uncollected children; (standard 2) the system for ensuring the name and telephone number of all staff and adults with unsupervised access with the children is kept on site; (standard 2 & 14) the system for recording who is on site and the actual times of arrival and departure of individuals; (standard 2 & 14) the level of hygiene in the outside play area; (standard 4) the system for ensuring the children are unable to leave the premises unsupervised. (standard 4 & 6)

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	keep the name and telephone number of the	30/06/2003

	registered provider, staff and those with unsupervised access to the children on the premises	
4	ensure that the premises are secure and children are unable to leave unsupervised	31/07/2003
2	devise and implement a procedure for lost or uncollected children	01/09/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
1	Ensure the persons in charge have enquired about/ enrolled on a relevant level three qualification course (standard 1)
4	Ensure the outside play area is free from litter (standard 4)
6	Develop a written policy on the safe conduct of outings (standards 6)
7	Devise a written procedure to follow in the event that a child becomes ill or is sick.(standard 7)
10	Devise a written SEN policy (standard 10)
11	Devise a written policy on behaviour management (standard 11)
12	Include the regulators details in the complaints procedure (standard 12)
2	Ensure there is a record kept of all adults and children on the premises and review the procedure for recording the time of arrival and departure of the children (standard 2)

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.