



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 511185

INSPECTION DETAILS

Inspection Date 03/10/2003
Inspector Name Sheila Collins

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Aldermaston Breakfast and After School Club
Setting Address Aldermaston C of E Primary School
Wasing Lane, Aldermaston
Reading
Berkshire
RG7 4LX

REGISTERED PROVIDER DETAILS

Name Mrs Janice MacDonald

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Aldermaston Play Zone is the club which is held in the Aldermaston Church of England Primary School in Aldermaston, which is a rural village in West Berkshire. It was set up in 2000 to provide before and after school care. The club meets in the school hall and has access to toilets, kitchen and outside play areas.

The club is registered to care for twenty four children aged from four to eight years and also provides care for older primary children up to the age of eleven years. There are 77 children on roll of whom 49 are aged eight or under. The club is open to all children in the community. primary school. Care is offered before school between 8:00 and 8.45 and after school between 15:15 and 18:00 on weekdays during the school term.

A voluntary committee is responsible for running the club and there are three staff members working directly with the children. The club leader is working towards a level three qualification in childcare. The club receives support from the Early Years Development and Childcare Partnership(EYDCP)

How good is the Day Care?

Aldermaston Play Zone provides satisfactory care for children. The premises are clean and well maintained and staff ensure that the hall used is welcoming to children. Children are happy and settled within the environment. The club offers children a variety of resources and activities to participate in and children are able to choose the toys and activities they wish to use from the range put out. Staff are vigilant to ensure children's safety whilst allowing the children to have fun.

Children are aware of personal hygiene and staff encourage them to use this in everyday practises. Staff are aware of children's individual needs, which are recorded on the registration forms. Staff have high expectations of the children's behaviour and give clear guidance as a result of which the children are generally well behaved. The staff are friendly and approachable and support the children well.

The club has a policy document in place which is followed by staff ,however some areas lack detail. Staff welcome parents into the setting at the end of the session, they verbally exchange information regarding the child at this time. Staff members are working towards obtaining appropriate qualifications.

What has improved since the last inspection?

Last inspection was transition.

What is being done well?

- Children can make their own choices from a good selection of toys, resources and activities, which are age and stage appropriate. Thus developing skills and independence.
- Staff make good use of the space available and ensure a welcoming, safe and secure environment for the children.
- Staff have good knowledge of the individual needs of the children, including dietary needs.
- Staff encourage children by praising positive behaviour.
- Staff make parents welcome within the club.

What needs to be improved?

- the procedures to be followed should a child become lost;
- the qualifications of the staff;
- the sharing of the sickness policy with all parents;
- the writing and implementation of a special needs policy;
- the procedures to be followed to record any incidents which require physical restraint;
- the accuracy of the information in the parent's information leaflet;
- the procedures to be followed in the event of an allegation being made against a staff member.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	develop and implement an action plan detailing how at least half of all childcare staff will hold a level 2 qualification in childcare.	30/12/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	ensure that a written policy is put into place for procedures to be followed in the case of a child becoming lost.
7	devise and implement a policy about the exclusion of children who are ill or infectious and make sure parents are made aware of it.
10	devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff.
11	devise and implement a system to record any incident of physical restraint.
12	ensure that information contained in parents leaflet is up to date.
13	ensure that the child protection procedure for the club complies with local Area Child Protection Committee (ACPC) procedures and includes the procedures to be followed in the event of an allegation being made against a staff member.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.