



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY244005

### INSPECTION DETAILS

Inspection Date 10/11/2004  
Inspector Name Melissa Tickner

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Trinity Pre-School  
Setting Address East Borough School  
Vinters Road  
Maidstone  
Kent  
ME14 5DX

### REGISTERED PROVIDER DETAILS

Name The Committee of Trinity Pre-School 1032199

### ORGANISATION DETAILS

Name Trinity Pre-School  
Address East Borough School  
Vinters Road  
Maidstone  
Kent  
ME14 5DX

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Trinity Pre-School opened at its current setting in 2001. It has previously been operating for over 30 years and has operated from three different sites. It operates currently from two rooms and a large foyer in a modern building. It is situated on the site of East Borough School in Maidstone. A maximum of 30 children may attend the nursery at any one time. The pre-school is open each weekday from 09.00 till 12:00, 12:00 - 13:00 and 13:00 - 16:00 (Friday's it opens from 09:00 - 13:00), during term times only. Children may attend a variety of sessions. All children share access to a secure enclosed outdoor play area.

There are currently 45 children aged from 2 to under 5 years on roll. Of these, 31 children receive funding for nursery education. Children come from a catchment area of the immediate and surrounding areas. The nursery currently supports children with special educational needs, and also supports children who speak English as an additional language.

The pre-school employs 6 staff. 4 of the staff, including the manager hold appropriate early years qualifications. 2 staff are hoping to start working towards a qualification.

The pre-school is a member of the Pre-School Learning Alliance.

### How good is the Day Care?

Trinity Pre-school provides satisfactory care for children.

Children are cared for in a warm and welcoming, bright, modern and well-decorated environment. Rooms are well organised to meet the needs of children and good use is made of space. A high number of the staff are qualified and the Manager is committed to encouraging staff to attend regular training.

The day is organised to provide children with a variety of interesting activities and experiences. A good range of toys and resources are available which are organised well to ensure children have access to a very good selection. Staff plan and provide a good range of activities, and support children in their play. Staff are patient and supportive with children and value their contributions. Staff have a good awareness of equal opportunities issues, which is seen to be promoted in practice during the inspection.

Staff generally promote children's safety well - for example monitoring closely the arrival and departure of children. Currently however, the heating is set too high. Staff promote good hygiene practices with children and encourage them to wash hands before eating lunch.

A range of snacks are provided daily, and staff are hoping to implement a range of healthy snacks on a more regular basis. Children can access water from the water fountain in the toilets. Staff manage children's behaviour well, with clear, consistent and positive methods used throughout the day. The Manager has a clear awareness and understanding of child protection issues and has attended training in this area. She also hopes for other staff to do training in this subject.

Partnership with parents is promoted at the pre-school. Parents are worked with closely and staff make time to chat with them at the beginning and end of sessions. Paperwork is generally up to date and well maintained, however some policies and detail is missing from some paperwork. All documents are stored confidentially.

#### **What has improved since the last inspection?**

This is Trinity pre-school's first inspection at their new premise.

#### **What is being done well?**

- A good range of toys and resources are available. They are organised well to ensure children have access to a very good selection, and they can help themselves to further resources if they wish. Toys appear varied, well maintained and include a selection of resources which help teach children about the diversity of our society.
- There is a good approach to equal opportunities at the pre-school. A thorough equal opportunities policy is in place and a good range of positive visual images and resources are available and displayed. Staff have a positive and proactive awareness and understanding of equal opportunities issues. Children's needs are met well and children are treated as individuals and diversity is respected and valued.
- Staff adopt a clear, consistent and positive approach to managing children's behaviour, and are positive role models to the children. Praise and clapping is used regularly, which children respond to. Sharing and good manners are encouraged. Children know their 'code' of good behaviour and are able to say it together. As a result, children are well behaved throughout the session.

#### **What needs to be improved?**

- the availability of a policy for lost children
- the policies requested at the first investigation visit addressing aspects such as staff holidays and absences, staff cover to meet ratios and arrangements for fun days and AGM's

- The signing of all accident and medication records
- the temperature of the radiators.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

A complaint was made in July 2004 relating to Standard 2. An Inspector visited the setting in September 2004 to investigate the complaint with staff. All aspects of the complaint were discussed and it was agreed that the Manager act upon several recommendations made by the Inspector. The case was closed with recommendations made to re-inspect as soon as possible.

A second complaint was made in October 2004 relating to Standard 2. Staff were asked to do an internal investigation, which was found to be satisfactory. Ofsted took no further action and the case was closed. The provider remains qualified for registration.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	Ensure a clear policy and procedure is available regarding lost children.	25/11/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Ensure the temperature of the pre-school is monitored so that it is maintained at a safe level.
14	Ensure all paperwork and policies, in line with the National Standards, are

	in place, up to date, signed by parents if appropriate, available and complete.
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## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*