



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 226424

INSPECTION DETAILS

Inspection Date 21/07/2003
Inspector Name Alexandra Brouder

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Kids Club Playscheme
Setting Address Harborough Leisure Centre, Northampton Road
Market Harborough
Leicestershire
LE16 9HF

REGISTERED PROVIDER DETAILS

Name Serco Leisure 242246

ORGANISATION DETAILS

Name Serco Leisure
Address 1 Bartley Wood Business Park
Bartley Way
Hook
Hampshire
RG27 9XA

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Kids Club is an Out of School care facility registered to care for 70 children within the age range of five to under eight years.

The out of school scheme is situated in the Market Harborough Leisure Centre and is located on the outskirts of the town in South Leicestershire. It has been registered since 1992.

The main accommodation area for the children is in the main sports hall. Other facilities that the children have access to include two toilet areas, an all weather pitch, the playing field and dance studio.

There is a sporting emphasis to the activities provided by the scheme which includes team games. There are currently 12 staff employed to work for the out of school facility.

The facility is currently open for the main school holiday periods which include the Easter and summer holidays. The opening hours are from 11:00 am to 15:00 pm. The registration does not include overnight care.

How good is the Day Care?

The Kids Club Playscheme offer satisfactory care overall. Children are cared for in a welcoming environment and staff greet parents and children well. The playschemes main focus is sports based, but craft activities are also offered. Children are encouraged to take part in group activities and learn how to cooperate with one another as well as make individual choices each day. There are some documents in place to support the group with regard to policies and procedures, however all documentation is not in place and the group are in the process of reviewing all relevant paperwork for the effective running of the group.

The environment is clean and well maintained and the staff strive to keep hazards to a minimum. However, access to medication is not monitored effectively and appropriate records to administer medication are not kept. Child protection procedures are in place, however these are not shared with parents/carers.

Staff take time to provide children at the playscheme with a range of activities to increase their all round physical skills, confidence and their ability to work together. They have realistic boundaries for behaviour and encourage the children to think

about the consequences of their actions. However, the staff have not all been cleared through Ofsted and the required number of staff who hold a relevant qualification is not currently met.

Partnership with parents and carers is satisfactory. The staff greet parents daily and make themselves available to parents should they wish to pass on any information about their child. Information about the group is displayed on a notice board for parents, but does not include information on the regulatory body with regard to complaints.

What has improved since the last inspection?

At the last inspection the group agreed to undertake a number of actions in order to develop. They were asked to provide a policy to parents with regard to children becoming ill whilst at the group, this is now in place. They were asked to provide a behaviour management statement, this has been done. Information for parents is available with regard to the activities that take place each day. There is now a special needs statement, child protection and an equal opportunities policy in place. Not all actions were completed following last year's inspection and these remain as areas for future development.

What is being done well?

- The staff take time to devise activities for children which encourage them to work either as a team or alone.
- The children are able to access the available space with ease and confidence. They are treated as individuals, thus encouraging their self-esteem and independence.
- Staff have realistic expectations for behaviour and encourage all children to think about the consequence of their actions. This in turn encourages the children to behave well.

What needs to be improved?

- compliance with clearance procedures and with National Standard 2 for at least half of the staff to hold a recognised child care qualification up to level two for the care and development of children;
- the procedures for a child being lost or a parent failing to collect a child;
- the recording of accidents, to record full details, no matter how minor the injury may appear to be;
- the management and staff's knowledge and understanding of the National Standards for Out of School Care;
- parents access to a written complaints procedure, which includes information on the regulatory body;
- the storage of medication to ensure this is inaccessible to children and staff

have relevant training should they need to administer any medication that requires technical/medical knowledge;

- the availability of child protection procedures for parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
1	ensure that all staff working with children complete and submit to Ofsted documentation to enable clearance procedures to be completed and that any person who has not been vetted is never left alone with children.	01/09/2003
2	ensure that effective strategies are in place to ensure that at least half of all staff hold a level 2 qualification appropriate for the care or development of children.	01/09/2003
14	ensure that written procedures are in place to be followed in the event of a child being lost or a parent failing to collect a child.	01/09/2003
14	make available to parents a written statement that provides details of the procedure to be followed if they have a complaint.	01/09/2003
14	ensure that a record of any medicine administered to children is kept and that parents give written consent prior to the medication being administered.	01/09/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	ensure that the National Standards for Out of School Care are read and

	understood by all management and staff.
7	ensure that all accidents are recorded and signed by parents to acknowledge the entry.
7	ensure that all medication is inaccessible to children.
7	request written permission from parents for seeking emergency medical advice or treatment.
7	ensure that if the administration of prescribed medication requires technical/medical knowledge then individual training is provided for staff from a qualified health professional.
13	ensure that arrangements to share child protection procedures with parents are in place.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.