



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 507838

### INSPECTION DETAILS

Inspection Date 14/01/2005  
Inspector Name Tracy Bartholomew

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Impstone Playgroup  
Setting Address Pamber Heath Memorial Hall  
Pamber Heath Road, Pamber Heath  
Tadley, Basingstoke  
Hampshire  
RG26 3TQ

### REGISTERED PROVIDER DETAILS

Name The Committee of Impstone Playgroup

### ORGANISATION DETAILS

Name Impstone Playgroup  
Address Pamber Heath Memorial Hall  
Pamber Heath Road, Pamber Heath  
Tadley  
Hampshire  
RG26 3TQ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Impstones pre-school, opened in 1989 and operates from Pamber Heath Memorial Hall. The Memorial Hall offers the pre-school the use of hall and access to kitchen and toilets. A maximum of 26 children may attend the pre-school at any one time. The pre-school is opened 9.15am to 12.15pm Monday to Friday, term time only excluding Bank Holidays. All the children share access to a secure enclosed outdoor play area.

There are currently 26 children aged from 2 years 6 months to 5 years on roll

Of these 18 children receive funding for nursery education. The nursery currently supports a number of children who have special needs.

The preschool employs 6 staff. Four of the staff, including the manager hold appropriate early years qualifications.

### How good is the Day Care?

The evidence shows that Pre-school provides satisfactory care over all. The pre-school has a selection of well maintained toys and equipment, which encourage children's development and ensures that they are sufficiently challenged. There are a number of suitable qualified staff, with a flexible staffing arrangement to meet the children's needs. Most of the relevant paperwork is in place however the operational plan is inconsistent and procedures lack confidentiality.

The staff have an awareness of the safety arrangements, with direct and current risk assessments being done. Snack times are generally a social able time, with all children's dietary requirements taken into consideration. Health and hygiene policies and procedures are in place, although not all staff follow these according. Some staff have adequate understanding of child protection issues and their role in the protection of children.

Planning and preparation is thought through and result's in the children being offered appropriate activities. The staff are fair with their methods of behaviour management. The staff know the children well and take account of individual needs. The children respond well to their enthusiasm, praise and encouragement.

Time is made at the end of the day for staff to talk to parents regarding any concerns, as well as to discuss their child's day including achievements.

**What has improved since the last inspection?**

Not applicable.

**What is being done well?**

- Activities are planned and staff allow for these to provide play opportunities to develop children's on going development capabilities.
- The premises are safe and secure offering children the access to necessary facilities for a range of activities to promote their development.
- The parents are made to feel welcome when arriving with and collecting their children. This encourages the children to feel secure in the nursery environment.

**What needs to be improved?**

- operational plan, to provide details of how staff will be deployed within the provision, how their training needs will be met and how and what activities are provided for the children
- daily attendance, to ensure an accurate record of attendance is kept detailing the times of children's departure, that staff attendance is included in the register and any visitors to the premises are recorded
- health, to ensure the first aid box is checked and reviewed on a regular basis and ensure all staff are aware of the importance of good hygiene practice in order to prevent the spread of infection
- equal opportunities, to ensure that toys and resources reflect images of disability
- child protection, to include a procedure is in place to be followed in the event of an allegation being made against a member of staff or volunteer and to ensure all staff working and looking after children have up dated knowledge on child protection
- documentation, to include a procedure is in place to ensure Ofsted are informed about any significant changes and incidents, and ensure all systems relating to confidentiality are reviewed
- documentation, to ensure a procedure is in place to review and update all policies, procedures, and documentation

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

Since April 2004 Ofsted has received one complain relating to standard 12: Working in partnership with parents. The registered person provided an action plan of how

confidentiality would not be breached. We were satisfied that these measures will improve the confidentiality of the group.

### **Outcome of the inspection**

Satisfactory

### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	develop an operational plan which details how staff will be deployed within the provision, how their training needs will be met and how and what activities are provided for the children. Detail how this plan will be reviewed and made available to parents.	17/07/2005
13	produce an action plan of procedures to be followed in the event of an allegation being made against a member of staff or volunteer	17/02/2005
14	make sure procedures are in place to ensure Ofsted are informed about any significant changes and incidents	17/02/2005
14	review all systems relating to confidentiality	17/07/2005

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	to review register and include daily times of arrival and departure for children, staff and visitors
7	check and review the first aid box on a regular basis.
7	ensure fresh water is available for all children for handwashing
9	increase the resources available to reflect positive images of disability
13	ensure all staff working and looking after children have up to date knowledge on child protection

14	review all policies and procedures to ensure they are not out of date
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## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*