



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 961777

### INSPECTION DETAILS

Inspection Date 13/07/2004  
Inspector Name Betty George

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Hardwick B & A Club  
Setting Address Steward Road  
Bury St. Edmunds  
Suffolk  
IP33 2PW

### REGISTERED PROVIDER DETAILS

Name The Committee of Hardwick B & A Club 1062038

### ORGANISATION DETAILS

Name Hardwick B & A Club  
Address Steward Road  
Bury St. Edmunds  
Suffolk  
IP33 2PW

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hardwick B & A Club opened in 2001. It operates from several rooms in the nursery unit at Hardwick CP School at Bury St Edmunds. The out of school club serves the local area.

Hardwick A & B Club takes children aged between four and eight years. There are currently sixty nine children on roll. Children attend for a variety of sessions.

The setting supports a small number of children who have special needs. One child attends who has English as an additional language.

The club opens five days a week during school term times. Sessions are from 8:00 until 9:00 a.m. and 15:15 until 17:15.

Four part time staff work with the children. Two have Early Years' qualifications. One is currently on training.

### How good is the Day Care?

Hardwick B and A club provides a satisfactory standard of care.

The club is located in the Nursery Unit of the school and the premises is warm and welcoming. Children can move freely between several rooms offering different activities. Equipment and play materials give children opportunities for stimulating activities and play in all areas of learning and development. Staff hold appropriate qualifications and experience. Teachers from the school including the Head teacher are actively involved in the running of the club. Whilst some updating is needed, generally policies and documentation are in good order and support the children's care.

Due to the number of rooms used by the club, deployment of staff is a challenge and occasionally children are left alone in a room unsupervised. Security in the school is very good. Children are encouraged to be confident and respectful of others. Staff are good role models.

Staff work in partnership with parents to ensure that their children's individual needs are met.

**What has improved since the last inspection?**

n/a

**What is being done well?**

- The nursery unit offers the club a number of rooms for different types of play. Children are able to use a room for computer work, a quiet room and hall for large physical activities. In addition there is the main play room and a messy play room which is also used for snacks. A secure outside area is also available. All this space is bright, attractive and child friendly. The group have an excellent range of equipment, which is suitable for the age range, this is set out to provide stimulating activities and promote children's learning and development.
- A snack is offered to children on arrival. Drinks are available for children to help themselves at all times, this facility was seen to be used frequently. Staff treat children as individuals and ensure that there are opportunities to learn about other cultures, equality and justice through play. The club welcomes all children who attend the school including several who have special needs.
- Staff know the children very well and understand their needs and stage of development. Each child is valued. Children are provided with a range of activities to keep them happy and stimulated. Children use these activities to explore, investigate and discuss ideas. The environment was busy and productive. Adult handling of behaviour is consistent and developmentally appropriate. Each child is valued, given praise and encouragement.
- Staff work with the parents to support the children, by welcoming them into the setting and valuing their contribution through information sharing.

**What needs to be improved?**

- the notification of changes to Ofsted including staff changes
- the deployment of staff
- the attendance register to include times of departure
- the review of risk assessments on a regular basis
- the contact details of Ofsted in the complaints procedure.

**Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	inform Ofsted of changes in staff
2	review the deployment of staff so that children are not left unsupervised
2	take steps to ensure times of departure are recorded in the register of attendance
6	review risk assessment on a regular basis to ensure hazards are minimised
12	update complaint procedure to include Ofsted contact details

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*